

**MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
MAY 11, 2020  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their meeting on Monday, May 11, 2020 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Doug Winesett, Chairman, Robbie McCraw, Vice-Chairman, Phillip McCraw, Garry Jessup, Tracy Moore, and Dr. Thomas Littrell. Also present were Interim Director, Dana Phillips, and Stephanie Dalton PSA. Secretary/Treasurer, Debra Frost was absent.

**Citizens Time**

Covid-19 restrictions, no one present

**(ORDER)**

**APPROVAL OF CONSENT AGENDA**

Upon a motion by Mr. Garry Jessup, seconded by Mr. Robbie McCraw, and duly carried the Authority does hereby approve the consent agenda, sections A, B, and C. The March 09, 2020 minutes were also approved, they are on file in the PSA office. Claims are as follows:

**Claims**

Checks #24032—24048 April 17, 2020 in amount of \$52,742.73

Checks #24049—24068 April 28, 2020 in amount of \$30,948.32

Checks #24069—24086 May 11, 2020 in amount of \$58,322.53

**Transfer for claims**

CCPSA to Operating April 17, 2020--\$52,742.73

CCPSA to Operating April 28, 2020--\$30,948.32

CCPSA to Operating May 11, 2020--\$58,322.53

Construction to O & M Reserve--\$503.32

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**Transfer to Reserves**

CCPSA to O & M Reserve--\$5,000.00

CCPSA to Short Lived Assets Reserve--\$5,000.00

**New Business**

No New Business currently

**General PSA Updates**

No names on employees' sheets, just numbers. We have finished Petra Drive and did two water meters and sewer connections.

**(ORDER)**

**EQUIPMENT RENTAL CHARGES**

Upon a motion by Mr. Robbie McCraw, seconded by Mr. Moore and carried the Authority does hereby adopt a rate schedule of ½ of the presented rates and including a rental agreement stating that how it leaves is how it is to return for all other departments of the county. The vote was as following:

Mr. Moore—yes

Mr. Jessup--no

Mr. Robbie McCraw—yes

Dr. Littrell--yes

Mr. Winsette—yes

Mr. Phillip McCraw--yes

**\*Rate schedule attached**

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**(ORDER)**

**CLOSED MEETING-PURSUANT TO VA CODE SECTION 2.2-3711 A (7) CONSULTATION WITH LEGAL COUNSEL**

Upon a motion by Mr. Robbie McCraw, seconded by Mr. Winsett and duly carried by the Authority does hereby enter closed meeting at 3:23 p.m. until 4:48 p.m. for the discussion of VA code 2.2-3711 A (7) consultation with legal counsel.

**(ORDER)**

Upon a motion by Mr. Robbie McCraw, seconded by Mr. Winsett and duly carried by the Authority does hereby convent out of closed meeting.

Whereas the Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote on the motion to close in accordance with Virginia Freedom of Information Act.

**(ORDER)**

Upon a motion by Mr. Robbie McCraw, seconded by Mr. Moore, and duly carried the PSA Authority does certify the Closed Meeting as followings:

**CERTIFICATION OF CLOSED MEETING**

Therefore, be it resolved that the Authority certifies that to the best of each members knowledge (1) only public business lawfully exempt from open requirements by Virginia law were discussed in the Closed Meeting in which the certification as identified in this motion concerning the closed meeting were heard or considered by the Authority certification resolution applies and (11) only such public matters as were identified in the motion concerning the Closed Meeting were heard, or considered by the Authority.

**AUTHORITY MEMBERS TIME**

Mr. Moore: Being the closed meeting was so long, I am good today. Thanks to everyone for their hard work.

Mr. Robbie McCraw: Been a long meeting so time to move on.

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Mr. Winsett: Nothing

Mr. Jessup: Availability fee what does that mean? Mrs. Phillips which rates are you talking about, on rates or IDA/EDA, availability fee is part of the connection fee, part which is because the water is available and the other is part of the construction fee to set meter. Right now, our connection fee is \$3000 which of that \$500 is availability fee, same thing with the sewer. Ever you are paying for the water to be in front of your house. Yes, if you are paying the mandatory fee when you come in to connect you would still pay the same fee.

Dr. Littrell: Under Old Business, the Twin County Airport Commission ask if we could get the manhole and pipe materials removed from the property at the Airport it has been there 6 or 8 years or so. Pipe might not even be usage. Ms. Phillips said that we will get that moved. Mr. Winsett commented that it was purchased to connect the Airport to sewer, but the construction cost, the estimate was lower than actual cost.

Mr. Phillip McCraw: Nothing

**(ORDER)**

**ADJOURNMENT**

Upon a motion by Mr. Jessup, seconded by Mr. Robbie McCraw and duly carried the Authority does hereby adjourn at 4:54 pm until their next regularly scheduled meeting on Monday, June 8, 2020 at 3:pm in the Carroll County Government Center.

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Mr. Doug Winesett, Chairman

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Debra Frost, Secretary/Treasurer

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Dana Phillips, Interim Director

## EQUIPMENT RENTAL COST

### PRICES QUOTED FROM SUNBELT, UNITED AND COOKE

#### Big Air Compressor 185 CFM

Cooke Rental	4 hours \$75.00	daily \$100.00	weekly \$300.00
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#### Mini Ex 10,000 lb

United Rentals	daily \$344.00	weekly \$960.00	monthly \$2040.00
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#### Big Ex 30,000 lb

Sunbelt	daily \$940.00	weekly \$2480.00	monthly \$5060.00
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#### Backhoe Case 580 Super M 4 x 4

Sunbelt	daily \$440.00	weekly \$1050.00	monthly \$2485.00
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#### Tandem Dump Truck

United Rentals	daily \$585.00	weekly \$1785.00	monthly \$5265.00
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**\*Note: Not all comparable equipment available from one specific supplier**

## Approval Item

Hicok, Brown & Company CPA is the firm that provides services such as annual preparation of accrual entries, capital asset assistance, preparation of accrual-based trail balances and other assistance to prepare for the annual audit.

This is also the firm that the county uses for these services.

Thomas M. Hicok, CPA, CVA, MAFF<sup>1, 001</sup>  
David B. Brown, CPA  
Juan J. Garcia, CPA  
Karen L. Jackson, CPA  
Rodney P. Jackson, CPA<sup>11</sup>



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May 20, 2020

Dana Phillips, Interim Director  
Carroll County Public Service Authority  
605-2 Pine Street  
Hillsville, VA 24343

Dear Ms. Montgomery:

Hicok, Brown & Company, CPA's (the Firm) is pleased that the Carroll County Public Service Authority (PSA) continues to express its confidence in our firm and our municipal government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the PSA's management and governing body.

We are prepared to provide a full range of accounting and consulting services to the PSA contingent upon your approval. The purpose of this engagement letter is to identify the scope of available accounting and consulting services from the Firm, the specific services anticipated to be provided at this time, and confirm the terms of our engagement.

### Scope of Services

The scope of accounting and consulting services that can be provided to the PSA are outlined below. While this listing includes the full range of services available from the Firm, the specific services anticipated to be provided are upon specific request.

### Anticipated Services to be Provided at This Time

#### General Accounting and Advisory Assistance:

- Annual preparation of accrual entries
- Capital asset assistance
- Preparation of accrual-based trial balances
- Other assistance to prepare for the annual audit
- Other assistance (example Utility Interface)

In compliance with our professional standards regarding independence, we will not provide any audit or other attestation services, as defined by professional standards, to the PSA in conjunction with these accounting and consulting services.

*Members of American Institute  
of Certified Public Accountant*

*Members of Virginia Society of  
Certified Public Accountants*

*Members of National Association of  
Certified Valuation Analysts*

All Accountants Licensed in Virginia with Additional Licensures Noted: <sup>1</sup>KY; <sup>11</sup>NC; <sup>001</sup>WV

**Carroll County PSA's Responsibilities**

The PSA's management and governing body is, and will continue to be, solely responsible for establishing and maintaining an effective accounting and internal control system, including, without limitation, systems designed to assure fair presentation of the PSA's financial statements and compliance with policies, procedures, and applicable laws and regulations.

The PSA's management and the governing body will also be responsible for establishing the scope of our accounting and consulting services and providing the resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the accounting and consulting services to be performed by the Firm, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Our engagement involves providing assistance in the preparation of the adjusted trial balances for the use of the external auditor. We will not issue a compilation report in conjunction with these adjusted trial balances. We will use this engagement letter as documentation and confirmation of your understanding of the services to be performed and the limitations on the use of such adjusted trial balances. In this regard, by signing this engagement letter, the PSA's management acknowledges its understanding and acceptance of the following:

- That the nature and limitations of the adjusted trial balances is restricted for use only by the external auditor in conjunction with the financial statement audit;
- That the adjusted trial balances are limited to presenting information that is the representation of the PSA's management; and the work performed by the Firm in compiling the adjusted trial balances cannot be relied upon to disclose errors, fraud, or illegal acts;
- That the adjusted trial balance will not be audited by the Firm and no opinion or any other form of assurance on the adjusted trial balance will be provided by the Firm;
- That PSA's management has knowledge about the nature of the procedures to be applied and the basis of accounting and assumptions to be used in the preparation of the adjusted trial balance;
- That the compiled adjusted trial balances are not to be used by any third parties for any purpose (the financial statement auditor is not considered to be a third party).

Management is ultimately responsible for the fair presentation of the adjusted trial balances and management will make such representations to the external auditors.



**The Firm's Responsibilities**

The Firm is responsible for providing the accounting and consulting services requested, as defined in the Scope of Services section of this letter in accordance with the applicable professional standards of the AICPA. The Firm may also report or otherwise communicate to the PSA's management any recommendations it determines necessary resulting from the accounting and consulting services provided.

**Access to Working Papers and Reports**

Any working papers prepared by the Firm in connection with performing the accounting and consulting services are the property of the Firm. Upon request, copies of any or all working papers and reports that the Firm considers to be nonproprietary will be provided to management of the PSA. The PSA may make such copies available to its external auditors and to regulators in the exercise of their statutory oversight of the PSA. Such copies may not be made available to any third party without the prior written consent from the Firm.

**Fees and Costs**

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Our fees for the services will be based on our hourly rates for the staff assigned to the engagement. Our hourly rates are as follows:

Partner	\$200
Manager	\$130 - \$175
Staff	\$85 - \$125

Because the Firm has no direct control over the type and number of services requested by the PSA during the term of this engagement, nor does the Firm have control over the quality of the PSA's accounting system or records, potential turnover of the PSA's staff or the PSA's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. However, our fees for the services anticipated at this time will be approximately \$8,000.

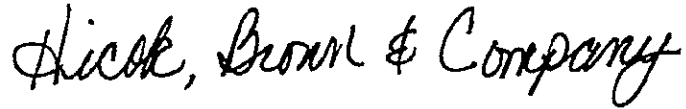
The term of this engagement is for the year ended June 30, 2020. The Firm may perform additional services upon receipt of a formal request from the PSA with terms and conditions that are acceptable to the PSA and the Firm.

The agreements and undertakings of the PSA and the Firm contained in this engagement letter shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. We look forward to continuing our professional relationship with the Carroll County Public Service Authority, Virginia.

Yours truly,



Hicok, Brown & Company  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Carroll County Public Service Authority, Virginia.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Line Item Increase	Line Item Decrease	Amount
Capital Projects 200/95/500035	Electrical Expense 200/95/500420	\$2,000.00
Deposits Refund Expense 200/95/500320	Electrical Expense 200/95/500420	\$1,000.00
Equipment Maintenance 200/95/500450	Electrical Expense 200/95/500420	\$5,000.00
Legal Expense 200/95/501130	Vehicle Expense 200/95/502050	\$10,000.00
Lab Testing Expense 300/98/501120	Telephone Expense 300/98/501840	\$500.00
TOH Sewer 300/98/501860	Sewer Treatment 300/98/502125	\$5,000.00
Vehicle Maintenance 300/98/502040	Equipment Maintenance 300/98/500450	\$200.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Final Check Register**

Date : 6/2/2020 2:59:29 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 24112		Check Date : 6/8/2020				
Vendor : 110		APPALACHIAN POWER				
200	43057	6/11/2020	029-641-384-0-4	CANA WELL #3		140.80
200	43058	6/11/2020	027-236-621-0-8	770 CEDAR LANE		9.12
200	43059	6/11/2020	024-030-560-1-9	OLD PIPERS GAP ROAD		60.05
300	43060	6/11/2020	025-094-460-0-7	51 BEAUTY SHOPEROAD SEWER T		686.79
200	43061	6/11/2020	020-152-071-0-9	96 SURRETT DRIVE		173.37
200	43062	6/8/2020	027-532-928-1-8	210 TRINITY WAY		187.90
200	43063	6/8/2020	022-604-327-0-9	33 TRINITY WAY		34.46
200	43064	6/8/2020	025-113-458-0-9	431 REEDSIDE DRIVE		449.18
200	43065	6/8/2020	027-718-767-1-7	18 KELLY ROAD WELL #3		136.96
200	43066	6/8/2020	029-628-035-0-4	33 TINY WAY OUTDOOR LIGHT		14.17
200	43067	6/10/2020	022-627-715-0-0	CANA WELL #1		92.44
200	43068	6/10/2020	022-893-559-0-7	CANA WELL #2		225.74
200	43069	6/10/2020	025-038-019-0-0	CANA WELL #4		204.94
200	43070	6/10/2020	021-010-059-1-2	HILLCREST WELLHOUSE		70.59
200	43096	6/17/2020	025-967-971-0-6	CARROLL COUNTY WELL #2		80.41
200	43097	6/17/2020	026-257-971-0-1	FLOYD PIKE HWY 221 PUMP		9.12
200	43098	6/18/2020	027-578-441-0-1	385 SPRINGWILLOW DRIVE		10.09
200	43099	6/18/2020	021-667-878-0-0	CC WELL #9		86.36
200	43100	6/18/2020	021-328-190-0-0	2471 FLOYD PIKE PSA PUMP		52.13
200	43101	6/18/2020	027-524-859-0-0	CC WELL #4		9.12
200	43102	6/18/2020	029-977-971-0-1	CARROLL COUNTY WELL #3		101.46
200	43103	6/17/2020	029-508-971-0-4	349 LINHAVEN ROD RT. 100 PUMP :		223.24

Invoice Amount : 3,058.44      Discount Amount : 0.00      Check Amount : 3,058.44

Check Number : 24113		Check Date : 6/8/2020				
Vendor : 863		CARROLL-GRAYSON-GALAX SWA				
200	43071	6/26/2020	00320446	MUNICIPAL WASTE		2.75

Invoice Amount : 2.75      Discount Amount : 0.00      Check Amount : 2.75

Check Number : 24114		Check Date : 6/8/2020				
Vendor : 121		CENTURYLINK				
200	43072	6/22/2020	310286495	WATER PHONE		128.64

Invoice Amount : 128.64      Discount Amount : 0.00      Check Amount : 128.64

Check Number : 24115		Check Date : 6/8/2020				
Vendor : 5185		DALE STEVENS				
200	43107	6/27/2020	10000254	DEPOSIT REFUND		50.43

Invoice Amount : 50.43      Discount Amount : 0.00      Check Amount : 50.43

Check Number : 24116		Check Date : 6/8/2020				
Vendor : 5186		DENICE DIXON				
200	43106	6/15/2020	10000894	DEPOSIT REFUND		56.10

Invoice Amount : 56.10      Discount Amount : 0.00      Check Amount : 56.10

Check Number : 24117		Check Date : 6/8/2020				
Vendor : 453		FLOWERS AUTO PARTS				
200	43104	5/23/2020	959318	NAPAGOLD FUEL FILTER STEVE	154486	15.78

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
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Date : 6/2/2020 2:59:29 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
200	43110	6/8/2020	961905	PC TIRE PLUG KIT JOSH TRUCK	154494	26.33
Invoice Amount		: 42.11	Discount Amount		: 0.00	Check Amount : 42.11
Check Number		: 24118	Check Date		: 6/8/2020	
Vendor		: 797	HALL PROPANE			
300	43073	6/21/2020	4966	PROPANE FOR BALLPARK DRIVE		77.76
Invoice Amount		: 77.76	Discount Amount		: 0.00	Check Amount : 77.76
Check Number		: 24119	Check Date		: 6/8/2020	
Vendor		: 123	HILLSVILLE POST MASTER			
200	43074	5/15/2020	032020	POSTAGE PERMIT #4		882.00
300	43074	5/15/2020	032020	POSTAGE PERMIT #4		618.00
Invoice Amount		: 1,500.00	Discount Amount		: 0.00	Check Amount : 1,500.00
Check Number		: 24120	Check Date		: 6/8/2020	
Vendor		: 5126	MANSFIELD OIL COMPANY			
200	43075	6/14/2020	SQDCD-600249	FUEL PURCHASE 5/1-5/15 2020		558.88
Invoice Amount		: 558.88	Discount Amount		: 0.00	Check Amount : 558.88
Check Number		: 24121	Check Date		: 6/8/2020	
Vendor		: 1436	NATIONAL BANK			
200	43056	6/15/2020	06012020	SUPPLIES		41.50
200	43091	6/27/2020	027023	POSTAGE-STAMPS		110.00
200	43092	6/8/2020	1141865	HAY		94.61
Invoice Amount		: 246.11	Discount Amount		: 0.00	Check Amount : 246.11
Check Number		: 24122	Check Date		: 6/8/2020	
Vendor		: 5188	SANDRA HARVEY			
200	43109	6/8/2020	10001014	DEPOSIT REFUND		156.10
Invoice Amount		: 156.10	Discount Amount		: 0.00	Check Amount : 156.10
Check Number		: 24123	Check Date		: 6/8/2020	
Vendor		: 5187	TODD GRIFFIN			
200	43108	6/8/2020	10003129	DEPOSIT REFUND		54.58
Invoice Amount		: 54.58	Discount Amount		: 0.00	Check Amount : 54.58
Check Number		: 24124	Check Date		: 6/8/2020	
Vendor		: 111	TOWN OF HILLSVILLE			
300	43076	6/20/2020	030-0000050-1	SEWER EMS		142.28
300	43077	6/20/2020	030-0000250-1	SEWER TAZZ CONVEYOR CORP		134.96
300	43078	6/20/2020	030-0000300-1	SEWER RICHARD LARGEN		44.07
300	43079	6/20/2020	030-0000350-1	SEWER CHRISTOPHER MCMORRO'		83.54
300	43080	6/20/2020	030-0000400-1	SEWER MARK HORTON		75.65
300	43081	6/20/2020	030-0000450-1	SEWER CHARLENE HALL		44.07
300	43082	6/20/2020	030-0000500-1	SEWER CARLIE LARGEN		52.62
300	43085	6/20/2020	030-0000600-1	SEWER RONALD WOODS		55.25
300	43086	6/20/2020	030-0000650-1	SEWER MAGNOLIA MANUF		20,351.35

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Final Check Register**

Date : 6/2/2020 2:59:29 PM  
 User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
300	43087	6/20/2020	030-0000700-1	SEWER MAGNOLIA MANUF 2		1,215.31
300	43088	6/20/2020	030-0000750-1	SEWER REBECCA WIDENER		44.07
300	43089	6/20/2020	030-0000800-1	SEWER HES		235.54
300	43090	6/20/2020	030-0001050-1	SEWER B & P DRIVE INN		94.91

Invoice Amount : 22,573.62      Discount Amount : 0.00      Check Amount : 22,573.62

Check Number	Check Date	Vendor	Invoice #	Description	Amount
24125	6/8/2020	1062 UNIFIRST CORPORATION			
200 43093	6/21/2020		2070785904	UNIFORMS	70.52
200 43094	6/28/2020		2070787032	UNIFORMS	70.52

Invoice Amount : 141.04      Discount Amount : 0.00      Check Amount : 141.04

Check Number	Check Date	Vendor	Invoice #	Description	Amount
24126	6/8/2020	5184 VANESSA MULLINS			
200 43105	6/15/2020		11102649	DEPOSIT REFUND	79.26

Invoice Amount : 79.26      Discount Amount : 0.00      Check Amount : 79.26

Check Number	Check Date	Vendor	Invoice #	Description	Amount
24127	6/8/2020	810 VIRGINIA UTILITY PROTECTION SERVICE			
200 43095	6/30/2020		05200061	TRANSMISSIONS MAY 2020	84.00

Invoice Amount : 84.00      Discount Amount : 0.00      Check Amount : 84.00

Total Number of Checks : 16  
 Largest Check Amount : 22,573.62  
 Total for all Checks Printed : 28,809.82

**Summary**

Fund	Amount
200 WATER	4,853.65
300 SEWER FUND	23,956.17

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Final Check Register**

Date : 5/21/2020 3:15:06 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 24087		Check Date : 5/21/2020				
Vendor : 719		1 POINT COMMUNICATIONS				
200	42992	6/1/2020	20004200425	ETHERNET		700.00

Invoice Amount : 700.00      Discount Amount : 0.00      Check Amount : 700.00

Check Number : 24088		Check Date : 5/21/2020				
Vendor : 237		APPALACHIAN NATURAL GAS DISTRIBUTION COMPANY				
200	42993	5/29/2020	0791-00601-001	NATURAL GAS FOR SHOP 3/31-4/29		112.93

Invoice Amount : 112.93      Discount Amount : 0.00      Check Amount : 112.93

Check Number : 24089		Check Date : 5/21/2020				
Vendor : 110		APPALACHIAN POWER				
200	42994	6/4/2020	027-913-901-0-3309	EXPANSION DRIVE WELL STOF		10.62
300	42995	6/4/2020	029-780-128-0-13121	GLENDALE ROAD SEWER PUM		1,120.30
200	42996	6/4/2020	029-089-256-0-138	INDUSTRIAL PARK DRI 1-77 WEL		4.86
200	42997	6/3/2020	023-290-502-0-3451	TRAINING CENTER ROAD WATI		8.98
300	42998	6/3/2020	020-300-356-0-01473	CARROLLTON PIKE WASTE W		332.56
200	42999	6/3/2020	025-871-356-0-5	WOODLAWN WELL #3		100.73
300	43000	6/1/2020	029-770-294-1-88103	FANCY GAP HWY SEWER PUM		13.67
300	43001	6/1/2020	024-163-315-0-84528	GLENDALE ROAD SEWER PUM		217.03
200	43002	6/1/2020	024-041-215-0-7139	OAK RIDGE ROAD WATER PUM		259.38
200	43003	6/1/2020	025-608-188-0-5227	IRON RIDGE ROAD		37.49
200	43004	6/1/2020	020-644-274-0-0163	DEER RIDGE ROAD PUMP HOU		29.65
200	43005	5/26/2020	020-684-695-0-7467	STORE HILL ROAD PLEASANTV		1,136.85
200	43006	5/21/2020	025-709-501-0-12671	PLEASANTVIEW ROAD		3,156.54
300	43007	5/26/2020	024-847-990-0-85758	FADDIS HILL SEWER PUMP		782.68
200	43008	5/21/2020	027-477-104-0-45035	COULSON CHURCH ROAD WE		204.32
300	43009	5/21/2020	026-795-896-0-23104	AIRPORT ROAD SEWER PUMF		197.54
200	43010	5/21/2020	022-750-165-0-55031	COULSON CHURCH ROAD WA		30.46
200	43011	5/26/2020	029-481-488-1-824	BLACKBERRY LANE PUMP HOU		75.94
200	43012	5/26/2020	027-413-643-0-7238	BEAMERS KNOB		15.91
200	43013	5/26/2020	020-285-611-2-0512	COUNTRY CLUB LANE		49.52
200	43014	5/26/2020	025-209-332-0-7	WILSON WELL #1		9.12
200	43015	5/26/2020	024-940-432-0-7	SUMMER WELL #1		84.24
200	43016	5/27/2020	025-013-471-0-4	WOODLAWN WELL #2		9.12
200	43017	5/26/2020	022-109-332-0-2	WILSON WELL #2		209.93
300	43018	5/26/2020	023-801-356-0-4558	SENIOR ROAD SEWER PUMP S		10.63

Invoice Amount : 8,108.07      Discount Amount : 0.00      Check Amount : 8,108.07

Check Number : 24090		Check Date : 5/21/2020				
Vendor : 371		ARCB GASES				
200	42990	6/8/2020	07113558	INDUSTIRAL LEASE, CYLINDERS, H		197.68

Invoice Amount : 197.68      Discount Amount : 0.00      Check Amount : 197.68

Check Number : 24091		Check Date : 5/21/2020				
Vendor : 506		B & B TIRE SERVICE, INC.				
200	43019	6/8/2020	59695	TURFMASTER TIRES FOR LAWNMC 154490		177.00
200	43020	6/7/2020	59691	REPAIR FLAT MOWER SQ		10.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Final Check Register**

Date : 5/21/2020 3:15:06 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount	: 187.00		Discount Amount	: 0.00	Check Amount	: 187.00
Check Number	: 24092		Check Date	: 5/21/2020		
Vendor	: 648	BLUE RIDGE ANALYTICAL				
200	43021	5/30/2020	2380	E.COLI, TOTAL SUSPENDED, ECT T		520.00
Invoice Amount	: 520.00		Discount Amount	: 0.00	Check Amount	: 520.00
Check Number	: 24093		Check Date	: 5/21/2020		
Vendor	: 670	BLUE RIDGE CONCRETE PRODUCTS				
200	43022	5/30/2020	0033083	MISC BLOCK		35.00
Invoice Amount	: 35.00		Discount Amount	: 0.00	Check Amount	: 35.00
Check Number	: 24094		Check Date	: 5/21/2020		
Vendor	: 863	CARROLL-GRAYSON-GALAX SWA				
300	43023	6/13/2020	00318422	MUNICIPAL WASTE		1.65
Invoice Amount	: 1.65		Discount Amount	: 0.00	Check Amount	: 1.65
Check Number	: 24095		Check Date	: 5/21/2020		
Vendor	: 121	CENTURYLINK				
200	43024	6/7/2020	310220052	WATER PHONE SERVICE		53.03
Invoice Amount	: 53.03		Discount Amount	: 0.00	Check Amount	: 53.03
Check Number	: 24096		Check Date	: 5/21/2020		
Vendor	: 406	CITY OF GALAX				
300	43025	5/28/2020	1465	CC PORTION OF DEBT SERVICE MI		12,395.00
Invoice Amount	: 12,395.00		Discount Amount	: 0.00	Check Amount	: 12,395.00
Check Number	: 24097		Check Date	: 5/21/2020		
Vendor	: 291	CORE & MAIN				
200	43026	6/13/2020	M307826	IPERL AND GASKET SQ		1,139.04
Invoice Amount	: 1,139.04		Discount Amount	: 0.00	Check Amount	: 1,139.04
Check Number	: 24098		Check Date	: 5/21/2020		
Vendor	: 661	F & R ELECTRIC				
300	42991	6/8/2020	40883	MYERS MODEL SUBMERSIBLE EXP		7,450.00
Invoice Amount	: 7,450.00		Discount Amount	: 0.00	Check Amount	: 7,450.00
Check Number	: 24099		Check Date	: 5/21/2020		
Vendor	: 453	FLOWERS AUTO PARTS				
200	43032	6/20/2020	961185	HEADLIGHT, MINIATURE BULB, CAF 154492		14.48
200	43033	6/15/2020	961170	ALTERNATOR RED TURCK WIRE S		184.62
Invoice Amount	: 199.10		Discount Amount	: 0.00	Check Amount	: 199.10
Check Number	: 24100		Check Date	: 5/21/2020		
Vendor	: 217	KEY PLUMBING				
300	43027	6/14/2020	2656	PUMP/HAUL EXIT #1		450.00



**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Final Check Register**

Date : 5/21/2020 3:15:06 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 450.00      Discount Amount : 0.00      Check Amount : 450.00						
Check Number : 24101      Check Date : 5/21/2020						
Vendor : 5183      LAUREN SURRETT						
200	42988	5/21/2020	11002842	DEPOSIT REFUND		65.55
Invoice Amount : 65.55      Discount Amount : 0.00      Check Amount : 65.55						
Check Number : 24102      Check Date : 5/21/2020						
Vendor : 1436      NATIONAL BANK						
200	42989	6/15/2020	6902872	OFFICE SUPPLIES, PAPER CLIPS, # 154491		146.94
Invoice Amount : 146.94      Discount Amount : 0.00      Check Amount : 146.94						
Check Number : 24103      Check Date : 5/21/2020						
Vendor : 3642      NEW RIVER REGIONAL WATER AUTHORITY						
200	43034	6/14/2020	396	WATER CONSUMPTION 4/15-5/15 21		19,467.50
Invoice Amount : 19,467.50      Discount Amount : 0.00      Check Amount : 19,467.50						
Check Number : 24104      Check Date : 5/21/2020						
Vendor : 227      SANDS ANDERSON PC						
200	43035	6/9/2020	422909	GENERAL REPRESENTATION		1,046.00
Invoice Amount : 1,046.00      Discount Amount : 0.00      Check Amount : 1,046.00						
Check Number : 24105      Check Date : 5/21/2020						
Vendor : 2100      SKYLINE NATIONAL BANK						
300	43036	6/15/2020	15	SEWER EXTENSION HWY 58 MONT		1,543.14
Invoice Amount : 1,543.14      Discount Amount : 0.00      Check Amount : 1,543.14						
Check Number : 24106      Check Date : 5/21/2020						
Vendor : 1046      SOUTHWEST FARM SUPPLY						
200	43037	6/12/2020	1146789	HAY		23.96
Invoice Amount : 23.96      Discount Amount : 0.00      Check Amount : 23.96						
Check Number : 24107      Check Date : 5/21/2020						
Vendor : 130      SURRY CHEMICALS, INC.						
200	43038	6/7/2020	30021	CAUSTIC SODA LIQUID 50%		490.00
300	43038	6/7/2020	30021	CAUSTIC SODA LIQUID 50%		490.00
Invoice Amount : 980.00      Discount Amount : 0.00      Check Amount : 980.00						
Check Number : 24108      Check Date : 5/21/2020						
Vendor : 1062      UNIFIRST CORPORATION						
200	43028	6/7/2020	2070783715	UNIFORMS		70.52
200	43029	6/14/2020	2070784827	UNIFORMS		71.02
Invoice Amount : 141.54      Discount Amount : 0.00      Check Amount : 141.54						
Check Number : 24109      Check Date : 5/21/2020						

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Final Check Register**

Date : 5/21/2020 3:15:06 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Vendor	: 120	UNITED STATES CELLULAR				
200	43030	6/2/2020	0371078398	MONTHLY CELL BILLS		677.52

Invoice Amount : 677.52      Discount Amount : 0.00      Check Amount : 677.52

Check Number	: 24110	Check Date	: 5/21/2020			
Vendor	: 458	VERIZON WIRELESS				
300	43039	6/1/2020	9854293739	EXIT #1 PHONE SERVICE		61.35

Invoice Amount : 61.35      Discount Amount : 0.00      Check Amount : 61.35

Check Number	: 24111	Check Date	: 5/21/2020			
Vendor	: 516	VML/VACo AEP Steering Committee				
200	43031	6/1/2020	1172	ANNUAL DUES 2021 VML/VACO AEF		618.00

Invoice Amount : 618.00      Discount Amount : 0.00      Check Amount : 618.00

Total Number of Checks : 25  
 Largest Check Amount : 19,467.50  
 Total for all Checks Printed : 56,320.00

**Summary**

Fund	Amount
200 WATER	31,254.45
300 SEWER FUND	25,065.55

**NATIONAL BANK ON LINE TRANSFERS**

**JUNE 8, 2020**

**Transfer for claims**

CCPSA to Operating May 21, 2020 \$56,320.00

CCPSA to Operating June 8, 2020 \$28,809.82

Construction to CCPSA June 4, 2020 \$0.14

**Transfer to Reserves**

CCPSA to O & M Reserve \$5,000.00

CCPSA to Short Lived Assets Reserve \$5,000.00

## PSA Update:

The PSA has approximately 200 miles of water lines, 50 miles of gravity sewer lines, 25 miles of force main sewer line, 795 fire hydrants, 12 sewer pump stations, 12 water storage tanks, several wells and several water booster pump stations. The PSA's Water systems are as follows: Cana, Exit 1, Fancy Gap, Regional, Tower Road and Hillcrest Estates. The PSA's Sewer systems are as follows: Fancy Gap, Woodlawn, Gladeville/Cranberry, Hillsville and Loves. All of this is operated and maintained with a staff of 13 people.

- Total of 79 work orders in May (check pressure, check for leak, turn-off, turn-on, etc)
- Construction, Maintenance and Operations items completed –\*ATTACHED DAILY SHEETS

Miss Utility Markings (1 emergency, 77 water and 22 sewer tickets)

- Office items completed-
  - Daily-customer service, deposits, review of payments, bills, invoices, scan checks, balance bank statements, close-out, etc.
  - Monthly-meter reading (office staff and field staff), print bills, print late-bills, prepare cut-off list, close-out, balance bank statements, etc.
  - Rate study-continue
  - Researching new cloud-based billing software

# CONST./MAINT TECH 1

WEEK OF MAY 3-MAY 9

#1

## Tuesday

9 - Markings 8:00 - 3:30

1 - Work Order's Inbetween  
Marking's  
Paper work 3:30 - 4:00

8 - Markings 8:00 - 11:30

Getting tractor ready to  
brush hog 12:00 to  
12:30

More Marking's 12:30 to 3:30

Paper Work 3:30 to 4:00

## Wednesday

8 - Markings 8:00 - 3:30

2 - Work Order's Inbetween Marking's

Took prats to Scottie On the way  
to a marking

Paper Work 3:30 - 4:00

## Thursday

7 - Markings 8:00 - 3:30

2 - Work Order's inbetween Marking's

Paper Work 3:30 - 4:00

## Friday

10 - Markings 8:00 - 2:00

Paper Work 2:00 - 2:30

## Saturday/Sunday

# WASTEWATER OPERATOR

MAY 3 - MAY 9

# 2

## Monday

- 07:30 - 11:30 - WWTP, Surratt Well, Cedar Ln. Tank
- 12:00 - 1:00 - Well Sheets, Sampling

## Tuesday

- 07:30 - 09:30 - Water Withdrawals, Check AVI
- 09:30 - 11:30 - WWTP
- 12:30 - 12:45 - COVID 19 Survey - ORW
- 12:45 - 1:30 -
- 1:30 - 1:50 - WWTP DMR
- 1:50 - 1:53 - Scada

## Wednesday

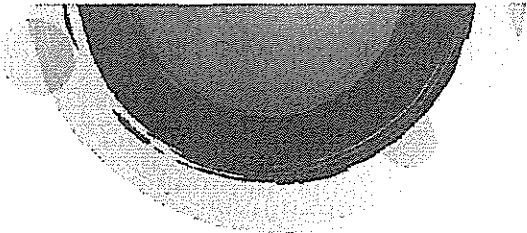
- 08:00 - Repair ~~620~~ metering pump - 620 well
- 10:00 - Flush line @ 620 well
- 10:00 - Check WL3 @ Flush Line
- 11:00 -
- ~~11:00~~ 11:00 - 12:00 - Copy + mail MOR's
- 12:45 - 1:43 - Covid 19, VA WARN Webinar
- 1:43 - 1:53 - Meeting with DP

## Thursday

- File DMR @ DEQ

## Friday


## Saturday/Sunday



# CONSTRUCTION SUPERVISOR WEEK OF MAY 3- MAY 9

#3


Monday



- Moved equipment to Glendale Job
- work orders

8 hr.

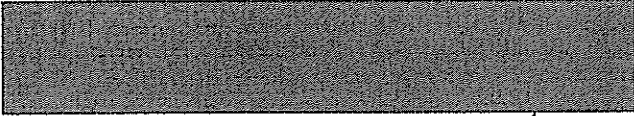
Tuesday



Put Trench box together  
work orders  
marking (rain)

8 hr

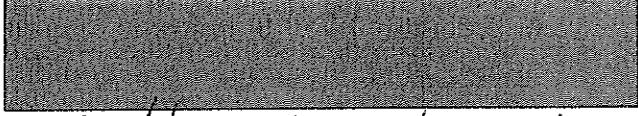
Wednesday



Corrd manhole Glendale  
and made sewer connection

8 hr.


Thursday



Glendale water meter set  
Road bore  
moved equipment to Creek  
view

8 hr.

Friday



work orders

4 hr.

Saturday/Sunday

# WASTEWATER OPERATOR #5

## MAY 3 - MAY 9

### Monday

WORK WWTP Check Cedar Lane Tank Cana Tank Beaver Knob Tank  
work on #8 well  
work on #2 well  
check 2, 3, 4, 7, 8 wells  
get caustic for WWTP  
take to WWTP  
check pump station at WWTP

### Wednesday

work on WWTP work on EXIT 1 well, check well 7, 8 & well is working pump water to cedar lane  
check Beaver Knob Tank, check Cana Tank, check Cedar Lane Tank, check Frog Spur well, took chemical to waste water plant, check pump station at WWTP

### Friday

WORK WWTP WORK EXIT 1 well, Residual #832 ~~check~~ check Pump station at WWTP  
check cana 123478 wells check Frog Spur  
Reed Side wells and Kelly Rd at Fancy Gap  
Residual at Frog Spur  
Residual at Oak Ridge Church, Flush at OAK Ridge check water at N. C line Flush and take residual

### Tuesday

work WWTP Check Cana Tank, Beaver Knob Tank Cedar Lane Tank  
work at #8 well fix chemical barrel, replace barrel go get it a Uped lawn #4 Take it to #8 well, work on #2 well take 8 gal. caustic to WWTP  
check WWTP pump station

### Thursday

WORK WWTP Check Cedar Lane Tank Beaver Knob Tank Cana Tank, #123478  
Cana wells, check Frog Spur well Fancy Gap  
work on #8 well the chemical pump need adjustments, check pump station at WWTP

### Saturday/Sunday



# CONSTRUCTION/MAINT. SUPERVISOR WEEK OF MAY 3 - MAY 9

#6

## Monday

Normal pump station checks 7:30 - 10:30

Mowed weedcut Carroll county #1, Lynn town,  
Spray Willow. @ 12:30 - 3:30

## Tuesday

Work order Little Bear (Conn) Checked pressure  
Replaced meter 8:00 - 10:00

Left Early 12:00 1/2 day vacation

## Wednesday

Normal pump station checks, partial pump  
Senior Road Removal Clay - 7:30 - 1:15

## Thursday

Mowed weedcut 9:00 - 3:15  
Surrett well, WWTTP, Cliffview,  
Exit 14, Exit 19, 620,

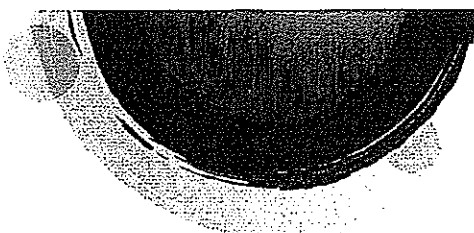
## Friday

Normal pump station checks 8:00 - 11:30

Work order EMS buddy Conn 12:30 - 1:30

Tires on Mower 2:30 - 3:00

## Saturday/Sunday



# METERREADER/WATER TECH WEEK OF MAY 3-MAY 9

Monday

8:38 F6 tank / 8:56 cana tank / 9:01  
#7 / 9:33 #8 / 9:49 #4 / 10:06 #8 /  
11:18 #1 / 11:40 #3 / 11:44 #2 / 12:50  
Frog / 1:14 Kelly / 1:38 Reed / 2:00  
Workorders

Tuesday

#7

7:57 work orders / 12:20 lunch  
12:50 work orders

Wednesday

8:20 cana tank / 8:25 #7 / 8:50 #8 /  
9:25 #4 / 9:53 #1 / 10:19 #3 / 10:22 #2 / 11:00  
frog / 11:23 frog tank / 11:28 Kelly / 11:40  
Reed / 12:05 lunch / 12:35 workorders

Thursday

8:00 workorders / 9:15 mowing /  
12:15 lunch / 12:45 mowing

Friday

8:20 to 11:10 cana well  
11:40 to 1:12 Fancygar Well  
~~11:40 to 1:12 Fancygar Well~~

Saturday/Sunday





WASTEWATER OPERATOR  
MAY 3-MAY 9

#8

Monday

Regional water system  
Turned off whitetown valve  
Got Barrell out of woodlawn #4

Tuesday

Regional water system  
Turned on  
CEPS + COW #2  
Opened Rt 100 tank valve

Wednesday

Regional water system  
turned on 6:20  
@

Thursday

Regional water system  
12 firehydrants in woodlawn

Friday

Regional water system  
turned off COW #2 + CEPS  
Opened whitetown valve

Saturday/Sunday



# CONST./MAINT TECH 1

MAY 10 - MAY 16

# 1

## Monday

2 - Markings 8:00 - 10:00  
Weed eating 10:00 - 3:30  
Paper Work 3:30 - 4:00

## Tuesday

Work 4 hr.  
1 - Marking 8:00 - 9:00  
Weed eating 9:00 - 11:00  
Paper work 11:00 - 11:30

## Wednesday

4 - Markings 8:00 - 3:30  
Worked with gas boys in between  
Paper work 3:30 - 4:00

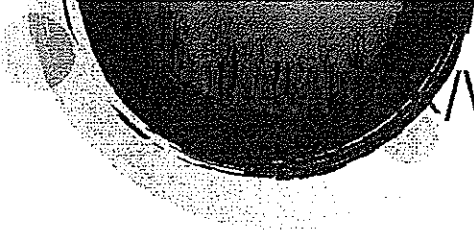
## Thursday

Read Meters 7:30 - 2:00  
With Gas Boys 2:00 - 3:30  
Paper work 3:30 - 4:00

## Friday

Work 7:30 - 2:30  
4 - Markings 7:30 - 2:00  
3 - Work orders in between  
Markings  
Paper work 2:00 - 2:30

## Saturday/Sunday



# WASTEWATER OPERATOR

## MAY 10 - MAY 16

#2

### Monday

- WWTP, Surratt Well, Cedar Ln. Tank
- Haul chemicals to WWTP
- 2 Bact Samples
- Check supplies

### Tuesday

- WWTP, Surratt Well, Cedar Ln. Tank,
- 2 Bact Samples
- Covid 19 survey - ODW
- Paperwork - ODW

### Wednesday

- WWTP, Surratt Well, Cedar Ln. Tank
- 2 Bact samples
- VA WARN / Covid 19 Webinar
- Order supplies
- Reset VFD @ PVPS

### Thursday

- Review CCR's - F/G, CEWS Canal, Exit 1, Tower Rd.
- Flush WL 2
- Magnolia - Read Water + Sewer
- Install New Meter WL 3
- Adjust PRV - Little Vine

### Friday

- Meeting @ Complex
- WWTP, Surratt Well, Cedar Ln. Tank
- 2 THM / HAA samples
- Read Master Meter

### Saturday/Sunday






# CONSTRUCTION SUPERVISOR WEEK OF MAY 10 - MAY 16


#3

Monday

- 
- Creekview water meter set road bore
  - moved equipment back to lot

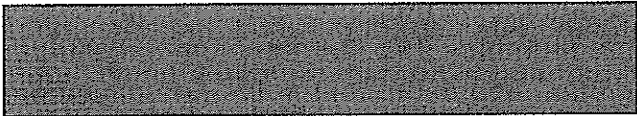
8hr.

Tuesday

- 
- Seeded and strawed construction sites
  - work order

8hr.

Wednesday

- 
- Fixed 6" water line on SD that was hit by contractor due to miss utility marks being wrong
  - work orders


8hr.

Thursday



off

Friday



off

Saturday/Sunday

# CONST./MAINT TECH 1 WEEK OF MAY 10- MAY 16

#4

Monday

- Road bore + meter set
- Moved Equip. from Job site  
Back to lot.

8-hr

Tuesday

- Seeded + Strawed Job sites
- Work orders

8-hr

Wednesday

- fixed 6" water line + contractor  
Damage
- work orders

8hr

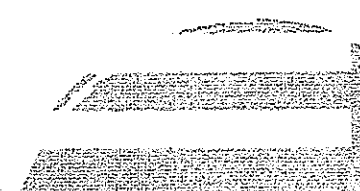
Thursday

off

Friday

off

Saturday/Sunday



# WASTEWATER OPERATOR

#8

MAY 10 - MAY 16

## Monday

check Beane Knot Tank  
check Cana Tank, work  
#1, 2, #3 #4 #7 and  
#8 wells in Cana work  
Fancy Gap wells Frog Spur  
wells Kelly Rd, wells  
Reedside get residual  
at "Pen Trail",

## Wednesday

work Cana wells #1 #2  
#3 #4 #7, #8 check  
all tanks Beane Knot  
Cana, Oak Ridge, work  
Fancy Gap Tanks Frog Spur  
Reedside, Kelly Road  
get Residual acid at  
B & B Grocery

## Friday

Meeting work #1 well  
Cana #2 well #3 well  
#4 well #7 well #8  
well check Beane Knot  
Tank Cana Tank, Beane Tank  
Fancy Gap wells Frog  
Spur Reedside, Kelly  
Rd. Turn well off at Exit  
1 pump up water haul  
caustic to WWTP

## Tuesday

check Beane Knot Tank  
check Cana Tank check  
Cedar Lane Tank flush  
at Beane Knot Tank. Check  
Residual flush at VDOT  
get Residual get chemia  
Ready for use at all  
Cana wells

## Thursday

work WWTP Flush  
at Oak Ridge check Beane  
Knot Tank, Cana Tank  
Cedar Lane Tank, go with  
John to set PRV at  
Little vie, take old parts  
to well at Woodlawn

## Saturday/Sunday

SAT  
work at WWTP  
check Cane Spring w/out  
Tank

SUN  
WWTP check Cedar  
Lane Tank Spring w/out  
Cana Tank



# CONSTRUCTION/MAINT. SUPERVISOR WEEK OF MAY 10 - MAY 16

#4

## Monday

Pump Station Checks, 7:45 - 11:00  
Channel floats, Hillville Elan, Fiddle Hill  
Mowed Springwillow 12:00 - 1:00  
Worked in office 2:30 - 4:45

## Tuesday

Mowed weedcut, 8:00 - 3:30  
Senior Rd, Industrial Park, Hillville Elan,  
Exit 14,

## Wednesday

Pump Station Checks 7:30 - 11:15,  
Weedcut, Spring, Hills, Senior Area,  
Cleaned Hooked Berseem waste to Landfill  
12:30 - 3:00

## Thursday

Broke up ~~cool~~ grease cake Hills pump station,  
Cleaned sonic start bulbs, detassled pump #1  
8:00 - 12:00  
Walk order 185 Scarlet Spring Rd 1:00 - 2:30

## Friday

Meeting in office 7:30 - 8:30  
Pump Station Checks (Exit Ferry Gap) 8:30 - 10:00  
Meter Reading 10:30 - 4:00

## Saturday/Sunday



# METERREADER/WATER TECH WEEK OF MAY 10-MAY 16

Monday

8:00 to 12:00 read meters / 12:00 to 12:30  
lunch / 12:30 work orders

Tuesday

8:00 to 12:00 lunch / 12:30 read meters

Wednesday

8:00 to 12:00 read meters / 12:00 to  
12:30 lunch / 12:30 work orders

Thursday

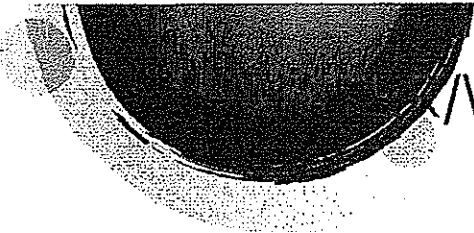
7:55 work orders / 9:00 read  
meters / 12:30 work orders

Friday

8:15 to 10:00 pump stations / 10:00 to  
12:30 ~~read~~ meters / 12:30 to 1:00 lunch  
1:00 to 3:30 meters

Saturday/Sunday





WASTEWATER OPERATOR #8  
MAY 10-MAY 16

Monday

Regional water system  
Turned off whiteston valve

Tuesday

Regional water system  
refilled all chemical buckets

Wednesday

Regional water system  
Turned on whiteston valve


Thursday

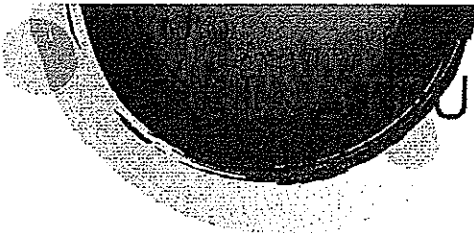
Regional water system  
15 fire hydrants

Friday

Regional water system  
shut off 100

Saturday/Sunday





CONSTRUCTION/MAINT. SUPERVISOR  
MAY 17 - MAY 23

Monday




*work orders*

Tuesday



*work orders*

Wednesday




*off*

Thursday



*off*

Friday



*off*

Saturday/Sunday



# METERREADER/WATER TECH WEEK OF MAY 17-MAY 23

Monday

8:05 Cana wells 11:00 Fancy  
Gap Wells left at 12:30

Tuesday

7:45 WWTP 9:00 Rereads 11:20  
lunch 11:50 rereads

Wednesday

8:10 Cana wells / 11:00 FG wells /  
12:45 lunch / 1:15 work on truck

Thursday

8:00 - 3:40 Rereads

Friday


7:40 Shop / 8:10 FG wells / 9:45  
WWTP / 12:15 lunch / 1:45 cana  
wells

Saturday/Sunday

5:15 wastewater plant / 8:15  
check tanks / 9:15 home

Sunday: 7:30 Waste water plant  
10:00 check tanks / 11:30 home

2



CONST./MAINT TECH 1  
MAY 17 - MAY 23

Monday

off

Tuesday

off

Wednesday

pump station work Hills  
Work orders

Thursday

Work orders / Re roads

Friday

- Watched State Webinar - Re opening
- TANK levels
- Work orders

Saturday/Sunday



# WATER/WASTEWATER OPERATOR WEEK OF MAY 17- MAY 23

## Monday

7:30 to 9:00 check Beamer Knob Tank, Cans TANK,  
9:00 to 11:00 WORK WWTP  
11:00 TO 12:30 get chemicals  
(CAUSTIC) FOR WWTP WORK ON  
#1 well CANS, WORK EXIT  
1 well 100 till 1:30 cut  
pump on for Cedarlane Tank  
1:30 TO ~~2:00~~ 2:00 Lunch 2:00  
to 4 WORK WWTP TURN OFF  
pump for Cedarlane

## Wednesday

7:30 - Check Beamer Knob Tank  
Check Cans Tank Check Cedar  
lane Tank work WWTP  
WORK EXIT 1 well get  
Residual at WWTP 11:30  
Check well 1, 2, 3, 4, 7, 8  
in Cans Check Fancy  
Gap wells FROG SPUR  
Kelly Rd, Residual 2:00  
Fini's WORK AT WWTP till  
4:00

## Friday

## Tuesday

(7:30: 9:00) Check Beamer Knob  
TANK, Cans TANK, Cedar Lane  
TANK WORK WWTP 9:00 to  
12:00 Get chemicals 12:00  
to 1:30 2<sup>nd</sup> Pump up water  
to Cedar lane TANK Flush  
water AT #832 Route Residual  
AT VASOO till 4:00

## Thursday

7:30 Check Beamer Knob Tank  
Check Cans Tank, Check Cedar  
lane tank, WORK with  
DYLAN AT WWTP check  
pump STATION at WWTP  
check # EXIT 1 well 1:00 pm  
flush at Woodcreek WORK  
AT WWTP ~~4:00~~ got  
Fuel 4:00

## Saturday/Sunday

# WATER/WASTEWATER OPERATOR WEEK OF MAY 17- MAY 23

## Monday

RT100, whitetown, SW, CCPS 8:30-9:15  
 620 - 9:30 - 10:15  
 Cran, blue, Wilson, Tower, Cliffl 10:30-12:45  
 Lunch 1:00-1:30  
 Industrial + Hillcrest 1:50-2:45  
 CCPS, SW 3:00 - 3:30

## Tuesday

LOWTP - 8:00 - 12:00  
 SW, RT100, CCPS 12:20 - 12:45  
 Lunch 1:05 - 1:35  
 Cranberry, Tower Rd, 1:45 - 2:30  
 620 2:45 - 3:00  
 CCPS, SW - 3:15 - 3:30

## Wednesday

CCW #2, SW, CCPS, RT100 7:45 - 8:30  
 620 - 8:55 - 9:45  
 Cran, Wilson, Blue, Tower, Cliffl 10:20-12:45  
 Lunch 1:00 - 1:30  
 Industrial Park, Hillcrest 1:50 - 2:35  
 SW CCPS RT100 tanks 2:55 - 3:25

## Thursday

SW, CCPS, RT100 + Whitetown 7:45 - 8:30  
 LOWTP 9:00 - 12:45  
 Lunch 1:10 - 1:40  
 Tower, Cran, 620 2:00 - 3:10

## Friday

Turned off CCW #2 + CCPS - SW 7:45 - 9:15  
 LOWTP + Exit 1 9:30 - 1:15  
 Lunch - 1:45 - 2:15  
 Wilson + Hillcrest 2:30 - 3:

## Saturday/Sunday





CONST./MAINT TECH 1  
MAY 17 - MAY 23

Monday

7- Markings 7:30 - 2:30  
Paper Work 2:30 - 3:00

Worked with gas boys  
in between Markings

Worked 7hr.

Tuesday

5- Markings  
Re reads

7:30 - 3:30

Paper Work 3:30 - 4:00

Wednesday

2- Markings 7:30 - 9:00

1- Work order's

Work on track 9:00 - 3:30

Paper Work 3:30 - 4:00

Thursday

Talked with David Branch  
about getting water at  
Exit 19 8:36 - 8:37

Reread 7:30 - 3:30

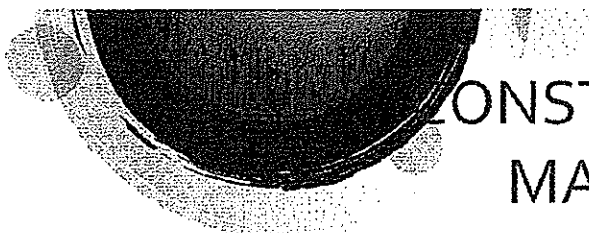
Paperwork 3:30 - 4:00

Friday

Off

Saturday/Sunday





CONST./MAINT TECH 1  
MAY 24 - MAY 30

Monday

off holiday

Tuesday

WWTP - 7:50 - 10:00 / 10:00 -  
12:30 workorder / 12:30 - 1:00  
lunch / 1:00 to 3:30 workorder

Wednesday

7:50 canals / 11:00 FG Wells /  
12:30 lunch / 1:00 workorders

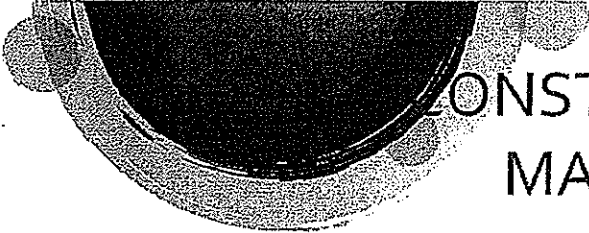
Thursday

8:00 mowing / 12:30 lunch /  
1:00 mowing

Friday

7:05 canals / 11:00 FG Wells  
12:45 lunch / 1:15 workorders / 4:30  
to 5:30 back to office to  
fix workorder

Saturday/Sunday



CONST./MAINT TECH 1  
MAY 24 - MAY 30

Monday

Holiday  
OFF

Tuesday

10 - Markings 7:30 - 3:30  
2 - Work orders in between  
Markings  
Paper work 3:30 - 4:00

Wednesday

20 - Markings 7:30 - 3:30  
2 - Work orders in between  
Markings  
Paper Work 3:30 - 4:00

Thursday

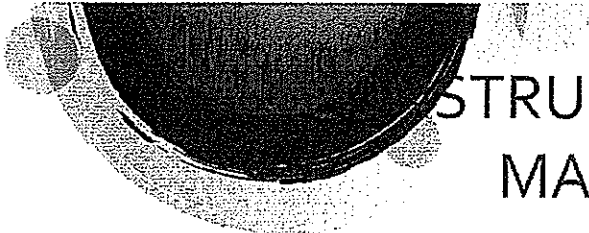
5 - Markings 7:30 - 3:30  
1 - Work order in between  
markings  
Checked on Leak at  
~~447~~ 744 Blackberry  
Paper work 3:30 - 4:00

Friday

5 - Markings 7:30 - 3:30  
2 - Work orders Inbetween  
markings  
Paper Work 3:30 - 4:00

Saturday/Sunday





CONSTRUCTION SUPERVISOR  
MAY 24 -MAY 30

Monday



~~off~~ off

Tuesday



~~off~~ off

Wednesday



off

Thursday



off

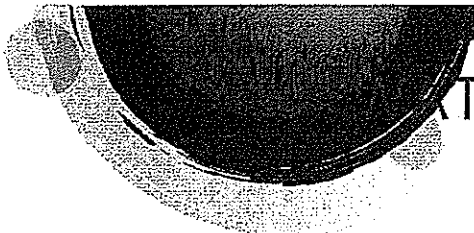
Friday



off

Saturday/Sunday





WATER/WASTEWATER OPERATOR  
MAY 24-MAY 30

Monday

4:30 AM WWTP WORK  
WORK Well #1 EXIT 1 WORK  
Cana #1, 2, 3, 4, 7, 8  
well check Cedar Lane  
Tank, check Beane Knot  
check Cana Tank  
WORK Fancy Gap well  
Froy Spur, Reed Side,  
Kelly Rd. 11:30 AM

Tuesday

7:30 WORK AT WWTP check  
PUMP STATION AT WWTP  
check EXIT 1 wells pump  
WATER TO Cedar Lane TANK  
TRAIN DILLON 4:00 PM

Wednesday

7:30 check Beane Knot Tank  
check Cana Tank check Cedar  
Lane Tank, work WWTP 11:30  
Work EXIT 1 well Residual  
Get chemicals for WWTP  
Pump up water for Cedar Lane  
Flush at Wood Creek finish  
at WWTP


Thursday

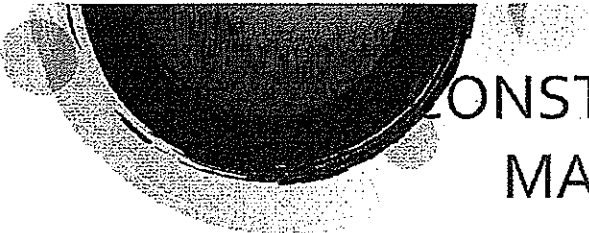
7:30 check Beane Knot  
Tank wait ON people to  
get WATER go over rules  
check Residual add time  
GOTO Cana Tank check  
1, 2, 3, 4, 7, 8, wells at Cana  
Flush at Creek side  
check EXIT 1 well 4:00

Friday

0730 GOING TO LITTLE VIE  
Adjust PRL GOTO WWTP  
work it get chemicals  
at Shop for WWTP work  
EXIT 1 well check Cana  
1, 2, 3, 4, 7, 8 ~~and~~ wells  
check Fancy Gap wells  
Froy Spur, Reed Side  
and Kelly Rd 4:00

Saturday/Sunday





CONST./MAINT TECH 1  
MAY 24 - MAY 30

Monday

- Holiday work - Wells, Tank Levels  
Sewer pump stations

Tuesday

- Pump Station Work Fiddlers Hill
- Work Orders
- Responded to Mastec at Exit 14  
for A? they had.

Wednesday

- Markings
- Work orders
- Responded to Mastec at Exit  
14 for A? they had.

Thursday

- Markings
- Responded to 3 possible  
~~work orders~~ LEAK calls.
- Work orders

Friday

off

Saturday/Sunday



# WATER/WASTEWATER OPERATOR

## MAY 24-MAY 30

### Monday

### Tuesday

SW, WWTP, landfill, wwtp chem. 8:00  
12:11

620 - 12:30 - 12:45

Lunch 1:00 - 1:30

Tower, cran, 100, whitetam 1:55 - 3:15

### Wednesday

### Thursday

~~CCPS, SW, RT100, CCIS #2, Plushed deer ridge~~  
7:45 - 9:30

SW, CCPS, RT100 7:45 - 8:45

620 - 9:40 - 9:50

cran, wilson, blue, Tower, cliff 10:20 -  
12:45

Lunch 1:00 - 1:30

Industrial, hillcrest, SW, 100 1:50 - 3:30

CCPS, SW, RT100, CCIS #2, Plushed deer ridge  
7:45 - 9:30

620, cran, Firehydrantson 58, cliff 9:50 -  
12:30

Lunch 1:00 - 1:30

Magnolia, CCW #2, SW, RT100, whitetam  
2:00 - 3:30

### Friday

### Saturday/Sunday

CCW #2, CCPS, SW, RT100 7:40 - 9:00

620 9:15 - 10:00

cran, blue, wilson, Tower, cliff 10:20 - 12:50

Lunch 1:00 - 1:30

Industrial, Hillcrest, SW, RT100

WWTP, Tanks

WWTP, Tanks

## CARROLL COUNTY PUBLIC SERVICE AUTHORITY

### Trial Balance

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 100 GENERAL

Fiscal Year : 2019 - 2020

Period Ending as of May	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
00.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
00.100300 PETTY CASH ACCT.....	0.00	0.00	0.00	0.00
00.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
00.100500 Operating Account - CB.....	5,795.50	0.00	0.00	0.00
00.100600 OPERATING (NB).....	924.53	0.00	0.00	0.00
00.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100 CCPSA.....	6,013.71	0.00	0.00	0.00
00.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.101500 Gladeville/Cranberry Sewer Revenue.....	0.00	0.00	0.00	0.00
00.101600 GLADEVILLE/CRANBERRY SEWER (NB).....	0.00	0.00	0.00	0.00
00.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
00.104000 Woodlawn FMHA Project Revenue.....	0.00	0.00	0.00	0.00
00.104100 WOODLAWN WATER (NB).....	0.00	0.00	0.00	0.00
00.104900 RT. 100 WATER (NB).....	0.00	0.00	0.00	0.00
00.105000 Rt 100 FMHA Project Revenue.....	0.00	0.00	0.00	0.00
00.105100 RT. 100 WATER.....	0.00	0.00	0.00	0.00
00.106000 Debt Revenue Account.....	529,527.13	0.00	0.00	0.00
00.106100 O & M RESERVE.....	121,386.53	0.00	0.00	0.00
00.106200 SHORT LIVED ASSETS.....	118,511.15	0.00	0.00	0.00
00.106500 Cana Water Revenue.....	0.00	0.00	0.00	0.00
00.106600 CANA WATER (NB).....	0.00	0.00	0.00	0.00
00.107000 620 AIRPORT ROAD REVENUE.....	0.00	0.00	0.00	0.00
00.107100 AIRPORT/620 WATER (NB).....	0.00	0.00	0.00	0.00
00.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	637,712.13	0.00	0.00	0.00
00.107500 Honeycutt Dam Water Project (NB).....	0.00	0.00	0.00	0.00
00.108000 620/AIRPORT ROAD CONST. (NB).....	0.00	0.00	0.00	0.00
00.108200 HAPPY HOLLOW CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.108500 Woodawn Sewer Const. (NB).....	0.00	0.00	0.00	0.00
00.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
00.109000 EXIT 19 SEWER CONST.....	0.00	0.00	0.00	0.00
00.109100 HONEYCUTT DAM WATER PROJECT.....	0.00	0.00	0.00	0.00
00.109200 AIRPORT ROAD.....	0.00	0.00	0.00	0.00
00.109300 WOODLAWN SEWER.....	0.00	0.00	0.00	0.00
00.109400 WHITETOWN/LITTLE VINE WATER.....	0.00	0.00	0.00	0.00
00.109500 RT. 100 WATER CONST.....	0.00	0.00	0.00	0.00
00.110000 A/R WATER.....	0.00	0.00	0.00	0.00
95.110000 A/R WATER.....	0.00	0.00	0.00	0.00
00.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
98.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
95.110002 A/R STATE FEE.....	0.00	0.00	0.00	0.00
95.110003 A/R WATER DEPOSIT.....	0.00	0.00	0.00	0.00
98.110004 A/R SEWER DEPOSIT.....	0.00	0.00	0.00	0.00
95.110005 A/R FIRE SERVICE FEE.....	0.00	0.00	0.00	0.00
95.110007 A/R WRITE OFF.....	0.00	0.00	0.00	0.00
00.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
98.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110009 A/R WATER PENALTY.....	0.00	0.00	0.00	0.00



## CARROLL COUNTY PUBLIC SERVICE AUTHORITY

## Trial Balance

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of May		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
00.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
27.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
86.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
95.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
00.000101	CASH-WATER.....	0.00	0.00	0.00	0.00
95.004093	WYTHE CO REIMBURSE.....	0.00	0.00	0.00	0.00
00.004094	WYTHECO WATER PURCHASES.....	0.00	0.00	0.00	0.00
95.004094	WYTHECO WATER PURCHASES.....	0.00	0.00	0.00	0.00
00.100000	Pooled Allocation.....	0.00	0.00	0.00	0.00
00.100400	EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
90.100400	EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
00.100500	Operating Account - CB.....	6.19	0.00	0.00	0.00
95.100500	Operating Account - CB.....	85.44	0.00	0.00	0.00
00.100600	OPERATING (NB).....	8,725,873.31	0.00	56,413.02	0.00
27.100600	OPERATING (NB).....	0.00	29,702.88	0.00	0.00
95.100600	OPERATING (NB).....	0.00	8,714,036.36	0.00	56,322.35
00.101000	Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
95.101000	Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100	CCPSA.....	0.00	2,093,468.18	68,087.12	0.00
27.101100	CCPSA.....	3,904.00	0.00	0.00	0.00
95.101100	CCPSA.....	3,136,473.97	0.00	15,692.00	0.00
98.101100	CCPSA.....	0.00	0.00	0.00	0.00
00.101200	FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101200	FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
86.101200	FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
95.101200	FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101300	FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
95.101300	FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
27.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
95.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.103100	COON RIDGE.....	0.00	0.00	0.00	0.00
27.103100	COON RIDGE.....	0.00	0.00	0.00	0.00
93.103100	COON RIDGE.....	0.00	0.00	0.00	0.00
00.105900	620 DEBT RESERVE.....	140,372.40	0.00	0.00	0.00
65.105900	620 DEBT RESERVE.....	0.00	0.00	0.00	0.00
95.105900	620 DEBT RESERVE.....	8,054.74	0.00	0.00	0.00
00.106000	Debt Revenue Account.....	223,813.85	0.00	0.00	0.00
95.106000	Debt Revenue Account.....	42,558.67	0.00	0.00	0.00
00.106100	O & M RESERVE.....	0.00	72,318.68	3,003.32	0.00
95.106100	O & M RESERVE.....	4,231.98	0.00	68.97	0.00
00.106200	SHORT LIVED ASSETS.....	0.00	127,451.21	2,500.00	0.00
95.106200	SHORT LIVED ASSETS.....	5,402.63	0.00	73.00	0.00
95.107000	620 AIRPORT ROAD REVENUE.....	0.00	0.00	0.00	0.00
00.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	54,849.29	0.00	503.32
11.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	0.00	0.00	0.00
27.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	373,249.71	0.00	0.00	0.00
85.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	48,988.00	0.00	0.00
86.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	158,008.35	0.00	0.00
90.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	81,656.03	0.00	0.00

# CARROLL COUNTY PUBLIC SERVICE AUTHORITY

## Trial Balance

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of May	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
93.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	175,955.29	0.00	0.00
95.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	295,957.42	0.00	0.00
95.108000 620/AIRPORT ROAD CONST. (NB).....	201.57	0.00	201.57	0.00
00.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
85.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
95.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
95.110000 A/R WATER.....	344,859.21	0.00	9,150.05	0.00
95.110001 A/R SEWER.....	0.00	101.20	0.00	0.00
98.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
95.110002 A/R STATE FEE.....	982.13	0.00	0.00	14.75
95.110003 A/R WATER DEPOSIT.....	0.00	1,918.24	0.00	25.00
95.110005 A/R FIRE SERVICE FEE.....	6,843.78	0.00	70.70	0.00
00.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110008 A/R OTHER.....	0.00	73,173.21	428.58	0.00
00.110009 A/R WATER PENALTY.....	0.00	0.00	0.00	0.00
95.110009 A/R WATER PENALTY.....	61,317.81	0.00	0.00	4,823.53
95.110010 A/R SEWER PENALTY.....	0.00	0.00	0.00	0.00
95.110020 GRANTS R WATER.....	0.00	0.00	0.00	0.00
95.110021 OTHER RECEIVABLE.....	96,307.91	0.00	0.00	0.00
95.110026 ALLOW BAD DEBT WATER.....	0.00	143,089.43	0.00	0.00
95.110028 PREPAID EXPENSES WATER.....	36,554.00	0.00	0.00	0.00
95.110032 FIXED ASSETS WATER.....	37,942,647.84	0.00	0.00	0.00
95.110034 CONSTRUCTION IN PROCESS WATER.....	90,267.05	0.00	0.00	0.00
95.110036 ACCUMULATED DEPRECIATION WATER.....	0.00	10,537,960.88	0.00	0.00
95.110040 DUE TO CARROLL COUNTY WATER.....	0.00	58,390.19	0.00	0.00
95.110041 DUE TO CARROLL COUNTY SEWER.....	0.00	0.00	0.00	0.00
95.110042 DEBT WATER.....	0.00	16,640,423.78	0.00	0.00
95.110044 INTEREST PAYABLE WATER.....	0.00	32,869.51	0.00	0.00
95.110048 CONSUMER DEPOSITS WATER.....	0.00	73,729.92	0.00	0.00
95.110051 ACCRUED LEAVE SEWER.....	0.00	69,893.71	0.00	0.00
95.110100 NOTE RECEIVABLE.....	355,373.43	0.00	0.00	0.00
00.201000 Accounts Payable.....	0.00	46,287.03	0.00	0.00
11.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
27.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
85.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
86.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
90.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
93.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
95.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
95.220003 WATER LIABILITY.....	1,925.00	0.00	0.00	50.00
95.230001 CONSTRUCTION PAYABLE WATER.....	0.00	0.00	0.00	0.00
95.231000 Net Pension Liability.....	0.00	365,057.00	0.00	0.00
95.290000 Deferred inflows-VRS.....	36,230.13	0.00	0.00	0.00
95.290001 Deferred Inflows- VRS.....	0.00	12,582.00	0.00	0.00
95.299999 TRANSFER CASH.....	883,989.01	0.00	0.00	0.00
95.300000 Retained Earning.....	0.00	0.00	0.00	0.00
00.310000 Retained Earnings.....	0.00	120,532.48	0.00	0.00
11.310000 Retained Earnings.....	1,969.70	0.00	0.00	0.00
27.310000 Retained Earnings.....	0.00	982,384.45	0.00	0.00
84.310000 Retained Earnings.....	0.00	20.07	0.00	0.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of May	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
85.310000 Retained Earnings.....	91.25	0.00	0.00	0.00
86.310000 Retained Earnings.....	0.00	126,957.21	0.00	0.00
90.310000 Retained Earnings.....	0.00	532,895.63	0.00	0.00
93.310000 Retained Earnings.....	0.00	342,487.46	0.00	0.00
95.310000 Retained Earnings.....	0.00	10,036,250.62	0.00	0.00
98.310000 Retained Earnings.....	7.75	0.00	0.00	0.00
00.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
27.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
65.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
84.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
85.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
86.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
90.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
93.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
95.352000 Budgetary Revenues.....	3,083,045.65	0.00	0.00	0.00
98.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
00.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
11.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
27.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
80.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
85.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
86.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
90.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
93.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
95.352500 Budgetary Expenses.....	0.00	3,083,045.65	0.00	0.00
00.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
11.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
27.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
65.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
80.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
84.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
85.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
86.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
93.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
98.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.400000 Grant Revenue.....	0.00	1,231.41	0.00	0.00
95.400200 Service Fee Revenue.....	0.00	1,934,536.41	0.00	161,731.62
98.400200 Service Fee Revenue.....	0.00	0.00	0.00	0.00
95.400210 Hook Up Fee Revenue.....	0.00	67,295.52	0.00	250.02
98.400210 Hook Up Fee Revenue.....	0.00	0.00	0.00	0.00
95.400220 Deposits.....	75.00	0.00	75.00	0.00
95.400230 Fire Service Revenue.....	0.00	21,139.37	0.00	1,895.01
95.400240 State Fee Revenue.....	0.00	11,199.70	0.00	0.00
86.400250 Penalty Revenue.....	0.00	0.00	0.00	0.00
90.400250 Penalty Revenue.....	0.00	0.00	0.00	0.00
95.400250 Penalty Revenue.....	4,594.90	0.00	36.54	0.00
98.400250 Penalty Revenue.....	0.00	0.00	0.00	0.00
00.400260 Interest Revenue.....	0.00	0.00	0.00	0.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of May

	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
27.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
65.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
84.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
85.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
86.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
90.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
93.400260 Interest Revenue.....	0.00	0.00	0.00	0.00
95.400260 Interest Revenue.....	0.00	13,018.63	0.00	343.54
95.400270 Miscellaneous Revenue.....	0.00	77,243.63	0.00	2,426.10
98.400270 Miscellaneous Revenue.....	0.00	0.00	0.00	0.00
95.400280 Wythe Co. Reim. Debt LRW.....	0.00	15,692.00	0.00	15,692.00
95.400300 Carryover.....	0.00	0.00	0.00	0.00
95.402600 Water Service Fee.....	0.00	113.02	0.00	0.00
00.405000 Interest Revenue.....	0.00	0.00	0.00	0.00
95.405000 Interest Revenue.....	0.00	0.00	0.00	0.00
00.410000 Transfer From County.....	0.00	0.00	0.00	0.00
95.410000 Transfer From County.....	0.00	0.00	0.00	0.00
95.411000 VA Water Project.....	0.00	0.00	0.00	0.00
95.412000 AVAILABILITY FEE.....	0.00	0.00	0.00	0.00
95.412500 RECOVERED PROJECT EXPENSE.....	0.00	0.00	0.00	0.00
00.420000 FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
27.420000 FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
86.420000 FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
90.420000 FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
93.420000 FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
95.420000 FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
27.423000 RURAL DEVELOPMENT.....	0.00	0.00	0.00	0.00
90.423000 RURAL DEVELOPMENT.....	0.00	0.00	0.00	0.00
93.423000 RURAL DEVELOPMENT.....	0.00	0.00	0.00	0.00
27.424000 MOUNT RODGERS GRANT.....	0.00	0.00	0.00	0.00
95.440000 Other Collections.....	0.00	25,324.71	0.00	0.00
95.450000 County Contributions.....	0.00	0.00	0.00	0.00
11.500020 Advertising Expense.....	0.00	0.00	0.00	0.00
85.500020 Advertising Expense.....	0.00	0.00	0.00	0.00
86.500020 Advertising Expense.....	0.00	0.00	0.00	0.00
93.500020 Advertising Expense.....	0.00	0.00	0.00	0.00
95.500020 Advertising Expense.....	0.00	0.00	0.00	0.00
95.500030 Capital Improvement.....	0.00	0.00	0.00	0.00
95.500035 Capitol Projects.....	1,471.46	0.00	0.00	0.00
27.500040 Contingency.....	0.00	0.00	0.00	0.00
80.500040 Contingency.....	0.00	0.00	0.00	0.00
85.500040 Contingency.....	0.00	0.00	0.00	0.00
86.500040 Contingency.....	0.00	0.00	0.00	0.00
90.500040 Contingency.....	0.00	0.00	0.00	0.00
93.500040 Contingency.....	0.00	0.00	0.00	0.00
95.500040 Contingency.....	0.00	0.00	0.00	0.00
95.500080 Audit Expense.....	15,000.00	0.00	0.00	0.00
85.500220 Chemical Expense.....	0.00	0.00	0.00	0.00
86.500220 Chemical Expense.....	0.00	0.00	0.00	0.00
95.500220 Chemical Expense.....	10,150.32	0.00	490.00	0.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of May

		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
95.500230	Compensation Board Expense.....	625.00	0.00	0.00	0.00
95.500320	Deposits Refund Expense.....	2,813.11	0.00	228.30	0.00
95.500360	Diesal Expense.....	0.00	0.00	0.00	0.00
95.500370	Due to County.....	0.00	0.00	0.00	0.00
95.500420	Electrical Expense.....	98,331.53	0.00	6,871.03	0.00
95.500450	Equipment Maintenance Expense.....	93,932.25	0.00	0.00	0.00
95.500520	FICA Expense.....	2,767.05	0.00	0.00	0.00
95.500550	Fuel Expense.....	15,364.76	0.00	1,112.11	0.00
95.500620	Health Insurance Expense.....	9,232.86	0.00	0.00	0.00
95.500625	Insurance Deductible.....	0.00	0.00	0.00	0.00
95.501120	Lab Testing Expense.....	12,002.28	0.00	780.00	0.00
27.501130	Legal Expense.....	0.00	0.00	0.00	0.00
86.501130	Legal Expense.....	0.00	0.00	0.00	0.00
95.501130	Legal Expense.....	4,423.00	0.00	1,046.00	0.00
95.501150	Liability Insurance Expense.....	0.00	0.00	0.00	0.00
95.501250	Miscellaneous Expense.....	0.00	0.00	0.00	0.00
95.501260	Miss Utility.....	754.95	0.00	98.70	0.00
95.501420	Office Supply Expense.....	8,227.50	0.00	478.89	0.00
85.501440	Operation Supply Expense.....	0.00	0.00	0.00	0.00
95.501440	Operation Supply Expense.....	118,198.13	0.00	2,694.62	0.00
95.501520	Personal Contingency Expense.....	0.00	0.00	0.00	0.00
95.501540	Postage Expense.....	19,618.20	0.00	0.00	0.00
95.501720	Salary Expense.....	39,617.90	0.00	0.00	0.00
95.501820	Tank Maintenance Expense.....	63,440.92	0.00	15,860.23	0.00
95.501840	Telephone Expense.....	11,988.26	0.00	953.94	0.00
95.501860	TOH Supplies Expense.....	0.00	0.00	0.00	0.00
95.501870	Tools & Equipment Expense.....	28,424.43	0.00	0.00	0.00
95.501880	Travel Expense.....	0.00	0.00	0.00	0.00
95.501890	Tuition Expense.....	787.50	0.00	0.00	0.00
95.501920	Unemployment Insurance Expense.....	0.00	0.00	0.00	0.00
95.501940	Uniform Expense.....	5,115.56	0.00	212.06	0.00
95.502020	VDH Fee Expense.....	11,500.00	0.00	0.00	0.00
95.502040	Vehicle Maintenance Expense.....	9,999.33	0.00	0.00	0.00
95.502050	Vehicle Expense.....	0.00	0.00	0.00	0.00
95.502060	VRS Expense.....	5,478.02	0.00	0.00	0.00
95.502120	Water Purchase Expense.....	284,209.31	0.00	25,496.47	0.00
95.502125	Sewer Treatment.....	0.00	0.00	0.00	0.00
95.502150	WorkerCompensation Insurance Expense.....	0.00	0.00	0.00	0.00
95.502600	Workers Comp. Ins.....	0.00	0.00	0.00	0.00
11.506000	Misc.....	0.00	0.00	0.00	0.00
27.506000	Misc.....	0.00	0.00	0.00	0.00
27.506600	Engineering.....	0.00	0.00	0.00	0.00
85.506600	Engineering.....	0.00	0.00	0.00	0.00
86.506600	Engineering.....	0.00	0.00	0.00	0.00
90.506600	Engineering.....	0.00	0.00	0.00	0.00
93.506600	Engineering.....	0.00	0.00	0.00	0.00
95.506600	Engineering.....	0.00	0.00	0.00	0.00
86.507700	ATTORNEY FEE.....	0.00	0.00	0.00	0.00
95.514500	Oper. Supplies.....	0.00	0.00	0.00	0.00
95.516000	Debt Retirement.....	0.00	0.00	0.00	0.00

## CARROLL COUNTY PUBLIC SERVICE AUTHORITY

### Trial Balance

Date : 6/4/2020 10:26:39 AM  
 User Name : DANA

Fund : 200 WATER  
 Fiscal Year : 2019 - 2020  
 Period Ending as of May

	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
27.516100 INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
90.516100 INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
93.516100 INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
95.516100 INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
00.516500 Contingency.....	0.00	0.00	0.00	0.00
90.517200 LEGAL.....	0.00	0.00	0.00	0.00
95.518600 NRRW Debt Service.....	0.00	0.00	0.00	0.00
00.522500 CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
11.522500 CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
27.522500 CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
90.522500 CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
95.522500 CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
93.522800 INTEREST.....	0.00	0.00	0.00	0.00
27.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
85.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
86.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
90.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
93.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
95.550000 Depreciation Expense.....	0.00	0.00	0.00	0.00
27.900000 Construction Payments.....	0.00	0.00	0.00	0.00
86.900000 Construction Payments.....	0.00	0.00	0.00	0.00
90.900000 Construction Payments.....	0.00	0.00	0.00	0.00
93.900000 Construction Payments.....	0.00	0.00	0.00	0.00
95.900000 Construction Payments.....	0.00	0.00	0.00	0.00
00.900100 Debt Payments.....	0.00	0.00	0.00	0.00
27.900100 Debt Payments.....	0.00	0.00	0.00	0.00
95.900100 Debt Payments.....	788,147.37	0.00	31,955.02	0.00
95.999999 TRANSFER IN/FROM FUND.....	26,531.44	0.00	0.00	0.00
<b>Grand Totals</b>	<b>57,299,462.45</b>	<b>57,299,235.76</b>	<b>244,077.24</b>	<b>244,077.24</b>

<b>REPORT IS OUT OF BALANCE</b>	
Report Current Month out of Balance by	0.00
Report Year to Date out of Balance by	226.69

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 300 SEWER FUND

Fiscal Year : 2019 - 2020

Period Ending as of May

		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
00.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
98.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
00.100600	OPERATING (NB).....	3,762,847.32	0.00	58,550.38	0.00
98.100600	OPERATING (NB).....	0.00	3,735,214.83	0.00	58,320.18
00.101000	Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100	CCPSA.....	0.00	1,657,788.94	0.00	38,085.01
95.101100	CCPSA.....	649.00	0.00	0.00	0.00
98.101100	CCPSA.....	824,933.89	0.00	0.00	0.00
00.101200	FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101300	FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101300	FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
98.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.103100	COON RIDGE.....	0.00	0.00	0.00	0.00
98.105900	620 DEBT RESERVE.....	0.00	0.00	0.00	0.00
00.106000	Debt Revenue Account.....	235,136.88	0.00	0.00	0.00
98.106000	Debt Revenue Account.....	40,668.56	0.00	0.00	0.00
00.106100	O & M RESERVE.....	43,687.38	0.00	2,500.00	0.00
98.106100	O & M RESERVE.....	4,231.70	0.00	68.97	0.00
00.106200	SHORT LIVED ASSETS.....	115,338.75	0.00	2,500.00	0.00
98.106200	SHORT LIVED ASSETS.....	5,402.27	0.00	73.00	0.00
00.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	47,853.27	0.00	0.00
80.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	11,921.94	0.00	0.00
84.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	115,377.86	0.00	0.00
90.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	10,149.73	0.00	0.00
98.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	10,191.66	0.00	0.00
95.110000	A/R WATER.....	0.00	30.75	0.00	0.00
98.110000	A/R WATER.....	4,035.19	0.00	0.00	0.00
98.110001	A/R SEWER.....	151,644.90	0.00	0.00	3,736.19
95.110002	A/R STATE FEE.....	0.00	0.00	0.00	0.00
98.110002	A/R STATE FEE.....	0.00	0.00	0.00	0.00
98.110003	A/R WATER DEPOSIT.....	250.00	0.00	0.00	0.00
98.110004	A/R SEWER DEPOSIT.....	10,200.00	0.00	650.00	0.00
95.110008	A/R OTHER.....	14,129.62	0.00	0.00	0.00
98.110008	A/R OTHER.....	0.00	42,668.10	68.20	0.00
98.110009	A/R WATER PENALTY.....	92,124.19	0.00	0.00	0.00
98.110010	A/R SEWER PENALTY.....	4,555.65	0.00	0.00	0.00
98.110020	GRANTS R WATER.....	0.00	0.00	0.00	0.00
98.110021	OTHER RECEIVABLE.....	46,114.77	0.00	0.00	0.00
98.110026	ALLOW BAD DEBT WATER.....	0.00	86,916.51	0.00	0.00
98.110028	PREPAID EXPENSES WATER.....	845.00	0.00	0.00	0.00
98.110032	FIXED ASSETS WATER.....	18,968,447.09	0.00	0.00	0.00
98.110036	ACCUMULATED DEPRECIATION WATER.....	0.00	5,242,525.37	0.00	0.00
98.110040	DUE TO CARROLL COUNTY WATER.....	0.00	10,271.87	0.00	0.00
98.110043	DEBT SEWER.....	0.00	8,155,302.49	0.00	0.00
98.110045	INTEREST PAYABLE SEWER.....	0.00	9,862.59	0.00	0.00
98.110048	CONSUMER DEPOSITS WATER.....	0.00	37,982.08	0.00	0.00
98.110051	ACCRUED LEAVE SEWER.....	0.00	16,049.36	0.00	0.00
00.201000	Accounts Payable.....	0.00	80,792.14	0.00	0.00
27.201000	Accounts Payable.....	0.00	0.00	0.00	0.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM  
 User Name : DANA

Fund : 300 SEWER FUND		Year to Date		Current Month	
Fiscal Year : 2019 - 2020		Debit	Credit	Debit	Credit
Period Ending as of May					
80.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
84.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
90.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
98.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
98.220004	SEWER LIABILITY.....	0.00	10,100.00	0.00	650.00
98.230002	CONSTRUCTION PAYABLE SEWER.....	0.00	0.00	0.00	0.00
98.231000	Net Pension Liability.....	0.00	122,005.00	0.00	0.00
98.290000	Deferred unflows-VRS.....	17,230.20	0.00	0.00	0.00
98.290001	Deferred Inflows- VRS.....	0.00	17,915.00	0.00	0.00
98.299999	TRANSFER CASH.....	535,960.50	0.00	0.00	0.00
98.300000	Retained Earning.....	0.00	0.00	0.00	0.00
00.310000	Retained Earnings.....	0.00	122,435.11	0.00	0.00
80.310000	Retained Earnings.....	121.87	0.00	0.00	0.00
84.310000	Retained Earnings.....	0.00	55,893.81	0.00	0.00
90.310000	Retained Earnings.....	0.00	0.00	0.00	0.00
95.310000	Retained Earnings.....	0.00	2,826.46	0.00	0.00
98.310000	Retained Earnings.....	0.00	5,428,731.56	0.00	0.00
00.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
80.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
84.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
90.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
95.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
98.352000	Budgetary Revenues.....	1,259,582.00	0.00	0.00	0.00
00.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
27.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
80.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
84.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
90.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
98.352500	Budgetary Expenses.....	0.00	1,259,582.00	0.00	0.00
00.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
27.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
80.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
84.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
98.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.400200	Service Fee Revenue.....	0.00	0.00	0.00	0.00
95.400200	Service Fee Revenue.....	42.00	0.00	40.00	0.00
98.400200	Service Fee Revenue.....	0.00	827,754.47	0.00	57,979.71
98.400210	Hook Up Fee Revenue.....	0.00	13,964.35	0.00	41.67
98.400220	Deposits.....	0.00	0.00	0.00	0.00
84.400250	Penalty Revenue.....	0.00	0.00	0.00	0.00
95.400250	Penalty Revenue.....	0.00	0.00	0.00	0.00
98.400250	Penalty Revenue.....	486.32	0.00	0.00	0.00
84.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
98.400260	Interest Revenue.....	0.00	10,698.28	0.00	141.97
95.400270	Miscellaneous Revenue.....	0.00	0.00	0.00	0.00
98.400270	Miscellaneous Revenue.....	0.00	7,038.44	0.00	0.00
98.400290	BRCDS SEWER EASEMENT TC.....	0.00	0.00	0.00	0.00
98.400300	Carryover.....	0.00	0.00	0.00	0.00



**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 300 SEWER FUND

Fiscal Year : 2019 - 2020

Period Ending as of May		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
98.402600	Water Service Fee.....	0.00	0.00	0.00	0.00
00.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
84.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
98.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
98.410000	Transfer From County.....	0.00	0.00	0.00	0.00
98.412000	AVAILABILITY FEE.....	0.00	0.00	0.00	0.00
98.412500	RECOVERED PROJECT EXPENSE.....	0.00	0.00	0.00	0.00
00.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
80.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
84.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
98.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
98.425000	SER-CAP Loan/Grant.....	0.00	0.00	0.00	0.00
98.440000	Other Collections.....	0.00	0.00	0.00	0.00
80.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
84.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
98.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
98.500030	Capital Improvement.....	0.00	0.00	0.00	0.00
98.500035	Capitol Projects.....	0.00	0.00	0.00	0.00
80.500040	Contingency.....	0.00	0.00	0.00	0.00
84.500040	Contingency.....	0.00	0.00	0.00	0.00
90.500040	Contingency.....	0.00	0.00	0.00	0.00
98.500040	Contingency.....	1,695.25	0.00	0.00	0.00
98.500080	Audit Expense.....	4,500.00	0.00	0.00	0.00
98.500220	Chemical Expense.....	4,424.30	0.00	490.00	0.00
98.500230	Compensation Board Expense.....	150.00	0.00	0.00	0.00
98.500320	Deposits Refund Expense.....	0.00	0.00	0.00	0.00
98.500360	Diesel Expense.....	0.00	0.00	0.00	0.00
98.500370	Due to County.....	0.00	0.00	0.00	0.00
98.500420	Electrical Expense.....	45,734.39	0.00	3,746.53	0.00
98.500450	Equipment Maintenance Expense.....	16,990.94	0.00	7,450.00	0.00
98.500520	FICA Expense.....	341.99	0.00	0.00	0.00
98.500550	Fuel Expense.....	4,118.38	0.00	410.19	0.00
98.500620	Health Insurance Expense.....	1,141.14	0.00	0.00	0.00
98.501120	Lab Testing Expense.....	6,000.50	0.00	0.00	0.00
98.501130	Legal Expense.....	0.00	0.00	0.00	0.00
98.501150	Liability Insurance Expense.....	0.00	0.00	0.00	0.00
98.501250	Miscellaneous Expense.....	0.00	0.00	0.00	0.00
98.501260	Miss Utility.....	0.00	0.00	0.00	0.00
98.501420	Office Supply Expense.....	1,900.21	0.00	0.00	0.00
98.501440	Operation Supply Expense.....	32,953.43	0.00	16.92	0.00
98.501520	Personal Contingency Expense.....	0.00	0.00	0.00	0.00
98.501540	Postage Expense.....	3,620.00	0.00	0.00	0.00
98.501560	Pump & Haul Expense.....	10,350.00	0.00	450.00	0.00
98.501700	Comp. Board.....	0.00	0.00	0.00	0.00
98.501720	Salary Expense.....	5,243.50	0.00	0.00	0.00
98.501820	Tank Maintenance Expense.....	0.00	0.00	0.00	0.00
98.501840	Telephone Expense.....	606.90	0.00	61.35	0.00
98.501850	BRCDA Sewer easement.....	0.00	0.00	0.00	0.00
98.501860	TOH Supplies Expense.....	240,503.84	0.00	0.00	0.00
98.501870	Tools & Equipment Expense.....	2,069.86	0.00	0.00	0.00

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**  
**Trial Balance**

Date : 6/4/2020 10:26:39 AM

User Name : DANA

Fund : 300 SEWER FUND

Fiscal Year : 2019 - 2020

Period Ending as of May	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
98.501880 Travel Expense.....	0.00	0.00	0.00	0.00
98.501890 Tuition Expense.....	0.00	0.00	0.00	0.00
98.501920 Unemployment Insurance Expense.....	0.00	0.00	0.00	0.00
98.501940 Uniform Expense.....	0.49	0.00	0.00	0.00
98.502020 VDH Fee Expense.....	0.30	0.00	0.00	0.00
98.502040 Vehicle Maintenance Expense.....	3,044.57	0.00	64.73	0.00
98.502050 Vehicle Expense.....	0.00	0.00	0.00	0.00
98.502060 VRS Expense.....	0.00	0.00	0.00	0.00
98.502120 Water Purchase Expense.....	0.00	0.00	0.00	0.00
98.502125 Sewer Treatment.....	210,988.97	0.00	31,692.32	0.00
98.502150 WorkerCompensation Insurance Expense.....	0.00	0.00	0.00	0.00
98.502500 Health Ins.....	0.00	0.00	0.00	0.00
98.502600 Workers Comp. Ins.....	0.00	0.00	0.00	0.00
80.506600 Engineering.....	0.00	0.00	0.00	0.00
84.506600 Engineering.....	0.00	0.00	0.00	0.00
98.506600 Engineering.....	0.00	0.00	0.00	0.00
98.516000 Debt Retirement.....	0.00	0.00	0.00	0.00
98.518600 NRRW Debt Service.....	0.00	0.00	0.00	0.00
27.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
80.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
84.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
98.530000 Transfer to other funds.....	0.00	0.00	0.00	0.00
98.550000 Depreciation Expense.....	0.00	0.00	0.00	0.00
84.900000 Construction Payments.....	0.00	0.00	0.00	0.00
98.900000 Construction Payments.....	0.00	0.00	0.00	0.00
00.900100 Debt Payments.....	0.00	0.00	0.00	0.00
80.900100 Debt Payments.....	0.00	0.00	0.00	0.00
98.900100 Debt Payments.....	441,331.68	0.00	50,122.14	0.00
98.999999 TRANSFER IN/FROM FUND.....	0.00	26,531.72	0.00	0.00
<b>Grand Totals</b>	<b>27,176,375.69</b>	<b>27,176,375.69</b>	<b>158,954.73</b>	<b>158,954.73</b>

# CARROLL COUNTY PUBLIC SERVICE AUTHORITY

## Yearly Budget Summary by Department

200 WATER

For Month Ending: Sunday, May 31, 2020

Date : 6/4/2020 10:21:19 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
<b>95 CCPSA WATER</b>					
004093 - WYTHE CO REIMBURSE	0	0	0	0	0
004094 - WYTHECO WATER PURCH	0	0	0	0	0
<b>REVENUES</b>					
400000 - Grant Revenue	72,321	1,231	2	71,089	0
400200 - Service Fee Revenue	1,974,200	1,934,536	98	39,664	161,732
400210 - Hook Up Fee Revenue	35,000	67,296	192	(32,296)	250
400220 - Deposits	0	(75)	0	75	(75)
400230 - Fire Service Revenue	22,200	21,139	95	1,061	1,895
400240 - State Fee Revenue	12,000	11,200	93	800	0
400250 - Penalty Revenue	10,000	(4,595)	(46)	14,595	(37)
400260 - Interest Revenue	10,000	13,019	130	(3,019)	344
400270 - Miscellaneous Revenue	10,000	77,244	772	(67,244)	2,426
400280 - Wythe Co. Reim. Debt LRW	16,000	15,692	98	308	15,692
400300 - Carryover	80,000	0	0	80,000	0
402600 - Water Service Fee	0	113	0	(113)	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	289,353	0	0	289,353	0
411000 - VA Water Project	0	0	0	0	0
412000 - AVAILABILITY FEE	549,972	0	0	549,972	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
440000 - Other Collections	2,000	25,325	1,266	(23,325)	0
450000 - County Contributions	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>3,083,046</b>	<b>2,162,125</b>	<b>70</b>	<b>920,921</b>	<b>182,227</b>
500020 - Advertising Expense	1,000	0	0	1,000	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	1,471	0	(1,471)	0
500040 - Contingency	10,000	0	0	10,000	0
500080 - Audit Expense	17,000	15,000	88	2,000	0
500220 - Chemical Expense	12,000	10,150	85	1,850	490
500230 - Compensation Board Expen	7,500	625	8	6,875	0
500320 - Deposits Refund Expense	3,000	2,813	94	187	228
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	130,500	98,332	75	32,168	6,871
500450 - Equipment Maintenance Exp	91,532	93,932	103	(2,400)	0
500520 - FICA Expense	38,601	2,767	7	35,834	0
500550 - Fuel Expense	25,000	15,365	61	9,635	1,112
500620 - Health Insurance Expense	119,589	9,233	8	110,356	0
500625 - Insurance Deductible	5,000	0	0	5,000	0
<b>EXPENDITURES</b>					
501120 - Lab Testing Expense	16,000	12,002	75	3,998	780
501130 - Legal Expense	2,000	4,423	221	(2,423)	1,046
501150 - Liability Insurance Expense	28,000	0	0	28,000	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	1,200	755	63	445	99
501420 - Office Supply Expense	9,000	8,228	91	773	479
501440 - Operation Supply Expense	134,823	118,198	88	16,625	2,695

# CARROLL COUNTY PUBLIC SERVICE AUTHORITY

## Yearly Budget Summary by Department

200 WATER

For Month Ending: Sunday, May 31, 2020

Date : 6/4/2020 10:21:19 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
<b>95 CCPSA WATER</b>					
501520 - Personal Contingency Exper	10,500	0	0	10,500	0
501540 - Postage Expense	20,000	19,618	98	382	0
501720 - Salary Expense	531,775	39,618	7	492,157	0
501820 - Tank Maintenance Expense	80,000	63,441	79	16,559	15,860
501840 - Telephone Expense	20,000	11,988	60	8,012	954
501860 - TOH Supplies Expense	1,000	0	0	1,000	0
501870 - Tools & Equipment Expense	30,000	28,424	95	1,576	0
501880 - Travel Expense	1,950	0	0	1,950	0
501890 - Tuition Expense	2,000	788	39	1,213	0
501920 - Unemployment Insurance E:	700	0	0	700	0
501940 - Uniform Expense	8,500	5,116	60	3,384	212
502020 - VDH Fee Expense	11,500	11,500	100	0	0
502040 - Vehicle Maintenance Expen:	10,000	9,999	100	1	0
502050 - Vehicle Expense	26,000	0	0	26,000	0
502060 - VRS Expense	61,277	5,478	9	55,799	0
502120 - Water Purchase Expense	330,000	284,209	86	45,791	25,496
502125 - Sewer Treatment	0	0	0	0	0
502150 - WorkerCompensation Insura	11,000	0	0	11,000	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
514500 - Oper. Supplies	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
516100 - INTEREST ONLY PAYMEN	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
522500 - CONTRACTOR PAY REQU	72,321	0	0	72,321	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	1,202,778	788,147	66	414,631	31,955
<b>TOTAL EXPENDITURES</b>	<b>2,622,324</b>	<b>1,411,933</b>	<b>54</b>	<b>1,210,391</b>	<b>79,576</b>

### CCPSA WATER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
<b>Total Revenues</b>	<b>3,083,046</b>	<b>2,162,125</b>	<b>70</b>	<b>920,921</b>	<b>182,227</b>
<b>Total Expenditures</b>	<b>3,083,046</b>	<b>1,661,621</b>	<b>54</b>	<b>1,421,425</b>	<b>88,277</b>
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Totals</b>	<b>0</b>	<b>500,504</b>	<b>0</b>	<b>(500,503)</b>	<b>93,949</b>

# CARROLL COUNTY PUBLIC SERVICE AUTHORITY

## Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Sunday, May 31, 2020

Date : 6/4/2020 10:21:19 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
<b>98 CCPSA SEWER</b>					
<b>REVENUES</b>					
400200 - Service Fee Revenue	930,000	827,754	89	102,246	57,980
400210 - Hook Up Fee Revenue	7,000	13,964	199	(6,964)	42
400220 - Deposits	0	0	0	0	0
400250 - Penalty Revenue	6,000	(486)	(8)	6,486	0
400260 - Interest Revenue	11,000	10,698	97	302	142
400270 - Miscellaneous Revenue	2,000	7,038	352	(5,038)	0
400290 - BRCDS SEWER EASEMEN	0	0	0	0	0
400300 - Carryover	98,850	0	0	98,850	0
402600 - Water Service Fee	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
412000 - AVAILABILITY FEE	204,732	0	0	204,732	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
425000 - SER-CAP Loan/Grant	0	0	0	0	0
440000 - Other Collections	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>1,259,582</b>	<b>858,969</b>	<b>68</b>	<b>400,613</b>	<b>58,163</b>
500020 - Advertising Expense	0	0	0	0	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	2,000	1,695	85	305	0
500080 - Aduit Expense	4,500	4,500	100	0	0
500220 - Chemical Expense	5,000	4,424	88	576	490
500230 - Compensation Board Expen	1,800	150	8	1,650	0
500320 - Deposits Refund Expense	500	0	0	500	0
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	50,000	45,734	91	4,266	3,747
500450 - Equipment Maintenance Exp	20,000	16,991	85	3,009	7,450
500520 - FICA Expense	7,100	342	5	6,758	0
500550 - Fuel Expense	6,000	4,118	69	1,882	410
500620 - Health Insurance Expense	17,000	1,141	7	15,859	0
<b>EXPENDITURES</b>					
501120 - Lab Testing Expense	6,000	6,001	100	(1)	0
501130 - Legal Expense	0	0	0	0	0
501150 - Liability Insurance Expense	0	0	0	0	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	200	0	0	200	0
501420 - Office Supply Expense	1,900	1,900	100	-0	0
501440 - Operation Supply Expense	39,000	32,953	84	6,047	17
501520 - Personal Contingency Expen	0	0	0	0	0
501540 - Postage Expense	4,000	3,620	91	380	0
501560 - Pump & Haul Expense	13,000	10,350	80	2,650	450
501700 - Comp. Board	0	0	0	0	0
501720 - Salary Expense	63,230	5,244	8	57,987	0
501820 - Tank Maintenance Expense	0	0	0	0	0
501840 - Telephone Expense	5,000	607	12	4,393	61

# CARROLL COUNTY PUBLIC SERVICE AUTHORITY

## Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Sunday, May 31, 2020

Date : 6/4/2020 10:21:19 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
<b>98 CCPSA SEWER</b>					
501850 - BRCDA Sewer easement	0	0	0	0	0
501860 - TOH Supplies Expense	260,000	240,504	93	19,496	0
501870 - Tools & Equipment Expense	5,000	2,070	41	2,930	0
501880 - Travel Expense	0	0	0	0	0
501890 - Tuition Expense	0	0	0	0	0
501920 - Unemployment Insurance E:	0	0	0	0	0
501940 - Uniform Expense	0	0	0	-0	0
502020 - VDH Fee Expense	0	0	0	-0	0
502040 - Vehicle Maintenance Expen:	3,000	3,045	101	(45)	65
502050 - Vehicle Expense	0	0	0	0	0
502060 - VRS Expense	11,000	0	0	11,000	0
502120 - Water Purchase Expense	0	0	0	0	0
502125 - Sewer Treatment	252,352	210,989	84	41,363	31,692
502150 - WorkerCompensation Insura	2,000	0	0	2,000	0
502500 - Health Ins.	0	0	0	0	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
530000 - Transfer to other funds	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	480,000	441,332	92	38,668	50,122
<b>TOTAL EXPENDITURES</b>	<b>1,145,682</b>	<b>958,614</b>	<b>84</b>	<b>187,068</b>	<b>82,407</b>
<b>CCPSA SEWER Summary</b>					
	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
<b>Total Revenues</b>	<b>1,259,582</b>	<b>858,969</b>	<b>68</b>	<b>400,613</b>	<b>58,163</b>
<b>Total Expenditures</b>	<b>1,259,582</b>	<b>1,037,711</b>	<b>82</b>	<b>221,871</b>	<b>94,504</b>
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Totals</b>	<b>0</b>	<b>(178,741)</b>	<b>0</b>	<b>178,741</b>	<b>(36,341)</b>

**AGENDA**  
**New River Regional Water Authority**  
**Thursday, May 21, 2020**  
**10:00 a.m.**  
**Council Chambers**  
**Town of Wytheville Municipal Building**  
**150 East Monroe Street**  
**Wytheville, Virginia 24382**

- A. CALL TO ORDER; ESTABLISHMENT OF QUORUM**
- B. PLEDGE OF ALLEGIANCE**
- C. CONSENT AGENDA**
- D. CITIZENS' TIME**
- E. VENDOR TIME**
- F. APPROVAL OF INVOICES**

1. AEP (April)	\$13,029.28
2. AEP (May)	\$12,308.71
3. Town of Wytheville (March)	\$40,263.90
4. Town of Wytheville (April)	\$121,677.34
5. Wythe County (February)	\$24,609.49
6. Wythe County (March)	\$25,990.32

- G. CHIEF OPERATOR'S REPORT**

- 1. VA WARN
- 2. Staffing
- 3. Chemical Pumps
- 4. Source Water Protection
- 5. SCADA

- G. BOARD TIME**

- 1. Personnel
- 2. Budget

- I. ADJOURNMENT**

# Town of Wytheville

P.O. Box 533, 150 E. Monroe St.  
Wytheville, VA 24382  
276-223-3333 fax 276-223-3315

Invoice No. 1053

## INVOICE

### Customer

Name NEW RIVER REGIONAL WATER AUTHORITY  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone \_\_\_\_\_

Date 3/30/2020

Qty	Description	Unit Price	TOTAL
1	MONTHLY INVOICE MARCH 2020		
	EXPENSES FOR MARCH 2020	\$40,263.90	\$40,263.90

NRRWA

### Payment Details

Check  
Check # \_\_\_\_\_

Make Checks  
Payable to: Town Of Wytheville

SubTotal	\$40,263.90
	\$0.00
<b>TOTAL</b>	<b>\$40,263.90</b>

*Amount Due 30 Days from Invoice Date*



---DETAIL---

---DETAIL---

FUND 0-005 \* WRRWA EXPENSES \*

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REF
999	* WRRWA EXPENSES *							
46000	NEW RIVER REGIONAL WATER AUTHORITY							
3110	PROFESSIONAL HEALTH SERVICES	100.00	100.00	.00	180.00	.00	80.00	01
3130	O \$ PROFESSIONAL SERVICES	16,535.00	16,535.00	150.00	203.78	.00	16,331.22	91
3140	ENGINEERING SERVICES	10,000.00	10,000.00	.00	1,000.00	.00	9,000.00	91
3160	REPAIR MAINTENANCE O \$ VENDOR	55,000.00	55,000.00	943.00	12,897.36	.00	42,102.62	71
3161	O \$ INSTRUMENTATION SERVICES	12,000.00	12,000.00	17.33	9,682.97	.00	2,317.03	11
3162	O \$ LABORATORY TESTING	5,000.00	5,000.00	.00	1,292.23	.00	3,707.77	71
3163	O/S VENDOR - WRRWA	6,300.00	6,300.00	.00	2,650.00	.00	3,650.00	51
3180	SUDGE REMOVAL	21,000.00	21,000.00	.00	15,302.17	.00	5,697.83	2
3600	ADVERTISING	450.00	450.00	.00	.00	.00	450.00	101
3641	FYMT OF OTHER ENTITIES - MYTHE CO	306,981.00	306,981.00	55.00	198,970.63	.00	108,010.37	31
5111	ELECTRICAL SERVICES	147,860.00	147,860.00	17,571.14	117,949.57	.00	49,890.43	31
5231	TELECOMMUNICATIONS	9,400.00	9,400.00	716.66	5,987.31	.00	3,412.69	3
5302	FIRE/LIABILITY/PROPERTY INSURANCE	18,000.00	18,000.00	.00	17,831.00	.00	489.00	
5510	TRAVEL RELEAVE	400.00	400.00	.00	350.45	.00	49.55	1
5530	TRAVEL MEALS	300.00	300.00	41.12	114.51	.00	185.49	6
5540	TRAVEL CONVENTIONS & EDUCATION	1,000.00	1,000.00	.00	422.00	.00	578.00	3
5810	PERMITS, LICENSES & MEMBERSHIPS	1,500.00	1,500.00	.00	924.60	.00	575.40	3
6001	OFFICE SUPPLIES	700.00	700.00	.00	485.29	.00	214.71	
6004	LABORATORY SUPPLIES	6,000.00	6,000.00	237.09	4,198.74	.00	1,801.26	3
6005	LABORATORY SUPPLIES	500.00	500.00	.00	110.97	.00	389.03	7
6006	PROCESS CHEMICALS	150,990.00	150,990.00	20,374.35	116,631.50	.00	34,358.50	2
6007	MATERIAL AND SUPPLIES	4,000.00	4,000.00	66.34	2,584.97	.00	1,415.03	3
6008	VEHICLE AND FISHER EQUIPMENT SUPPLIE	7,000.00	7,000.00	75.63	5,868.47	.00	1,131.53	1
6009	MAINTENANCE EQUIPMENT	500.00	500.00	.00	937.91	.00	437.91	0
6012	BOOKS AND SUBSCRIPTIONS	300.00	300.00	.00	.00	.00	300.00	10
6014	OTHER OPERATING SUPPLIES	800.00	800.00	.00	1,011.33	.00	211.33	2
6015	RINDOR PLANT IMPROVEMENTS	2,000.00	2,000.00	.00	415.88	.00	1,584.12	7
6019	TOOLS AND SUPPLIES	400.00	400.00	.00	99.00	.00	301.00	7
6023	REPAIR/MAINTENANCE INSTRUMENTATION	2,000.00	2,000.00	.00	309.00	.00	1,691.00	8
6027	SAFETY EQUIPMENT	1,700.00	1,700.00	.00	1,669.67	.00	30.33	
8000	CONTINGENCY	44,459.00	44,459.00	.00	.00	.00	44,459.00	10
8010	CONSTRUCTION COST	44,500.00	44,500.00	16.22	3,377.71	.00	41,122.29	9
9100	SHARED DEBT SERVICE	255,700.00	255,700.00	.00	235,210.99	.00	20,489.01	
9115	LOAN - U S BANK 2000A	149,393.00	149,393.00	.00	113,090.00	.00	36,303.00	7
9120	LOAN - U S BANK 2005A	700,781.00	700,781.00	.00	580,131.25	.00	200,649.75	1
	NEW RIVER REGIONAL WATER AUTHORITY	2,683,749.00	2,683,749.00	40,263.90	1,452,683.28	.00	431,665.72	1
	NEW RIVER REGIONAL WATER AUTHORITY	2,683,749.00	2,683,749.00	40,263.90	1,452,683.28	.00	431,665.72	1
	---FUND TOTAL---	2,683,749.00	2,683,749.00	40,263.90	1,452,683.28	.00	431,665.72	1

# Town of Wytheville

P.O. Box 533, 150 E. Monroe St.  
Wytheville, VA 24382  
276-223-3333 fax 276-223-3315

Invoice No. 1058

## INVOICE

### Customer

Name NEW RIVER REGIONAL WATER AUTHORITY  
Address  
City State ZIP  
Phone

Date 4/30/2020

Qty	Description	Unit Price	TOTAL
1	MONTHLY INVOICE APRIL 2020 EXPENSES FOR APRIL 2020	\$121,677.34	\$121,677.34

NRRWA

### Payment Details

Check  
Check # \_\_\_\_\_

Make Checks Payable to: **Town Of Wytheville**

SubTotal	\$121,677.34
	\$0.00
<b>TOTAL</b>	<b>\$121,677.34</b>

**Amount Due 30 Days from Invoice Date**

FUND 8-005 - WATER EXPENSE

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT
46000	NEW RIVER REGIONAL WATER AUTHORITY		
3110	PROFESSIONAL HEALTH SERVICES	100.00	100.00
3130	O & S PROFESSIONAL SERVICES	16,535.00	16,535.00
3140	ENGINEERING SERVICES	10,000.00	10,000.00
3160	REPAIR MAINTENANCE O & S VENDOR	55,000.00	55,000.00
3161	O & S INSTRUMENTATION SERVICES	12,000.00	12,000.00
3162	O & S LABORATORY TESTING	5,000.00	5,000.00
3163	O/S VENDOR - MINING	5,300.00	5,300.00
3180	SLUDGE REMOVAL	21,000.00	21,000.00
3600	ADVERTISEMENTS	450.00	450.00
3841	MYST OF OTHER EXPENSES - WATER CO	506,991.00	506,991.00
5111	ELECTRICAL SERVICES	167,840.00	167,840.00
5231	TELECOMMUNICATIONS	9,600.00	9,600.00
5302	FIRE LIABILITY PROPERTY TAXES	10,000.00	10,000.00
5510	TRAVEL TRIP	400.00	400.00
5530	TRAVEL MEALS	300.00	300.00
5540	TRAVEL CONVENTION: A LAU STING	1,000.00	1,000.00
5810	PERMITS, LICENSES & REGISTRATIONS	1,500.00	1,500.00
6001	OFFICE SUPPLIES	700.00	700.00
6004	LABORATORY SUPPLIES	4,000.00	4,000.00
6005	LABORATORY SUPPLIES	500.00	500.00
6006	PROCESS CHEMICALS	150,990.00	150,990.00
6007	MATERIAL AND SUPPLIES	4,000.00	4,000.00
6008	VEHICLE AND POWER EQUIPMENT SUPPLIES	7,000.00	7,000.00
6009	MAINTENANCE EQUIPMENT	500.00	500.00
6012	BOOKS AND SUBSCRIPTIONS	300.00	300.00
6014	OTHER OPERATING SUPPLIES	800.00	800.00
6015	MINE PLANT IMPROVEMENTS	2,000.00	2,000.00
6019	TOOLS AND SUPPLIES	400.00	400.00
6023	REPAIR/MAINTENANCE INSTRUMENTATION	2,000.00	2,000.00
6027	SAFETY EQUIPMENT	1,700.00	1,700.00
8000	CONTINGENCY	44,459.00	44,459.00
8010	CONSTRUCTION COST	44,500.00	44,500.00
9100	SHARED COST SERVICE	255,700.00	255,700.00
9115	LOAN - U S BANK 2018A	149,393.00	149,393.00
9120	LOAN - U S BANK 2018A	780,781.00	780,781.00
	NEW RIVER REGIONAL WATER AUTHORITY	2,083,749.00	2,083,749.00
	NEW RIVER REGIONAL WATER AUTHORITY	2,083,749.00	2,083,749.00
	-FUND TOTAL-	2,083,749.00	2,083,749.00

*Wired.  
mas*

-DETAIL-

JRREN I AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNE-ENCUMBERED BALANCE	% REMAIN
.00	180.00	.00	180.00	80.00
,225.00	12,428.75	.00	4,104.27	24.87
,080.00	7,080.00	.00	220.00	3.20
,063.08	17,960.46	.00	17,897.54	10.92
.00	8,602.97	.00	2,357.05	19.72
247.87	1,480.06	.00	3,519.94	70.34
.00	2,850.00	.00	9,450.00	54.74
,615.05	23,917.22	.00	2,917.22	13.07
.00	.00	.00	450.00	100.00
,654.01	747,625.44	.00	57,352.56	10.68
,029.28	180,998.85	.00	36,861.15	21.95
,637.29	4,624.60	.00	2,975.40	30.59
.00	17,531.07	.00	469.00	2.80
.00	350.40	.00	49.50	12.38
.00	216.51	.00	181.49	81.10
,110.00	937.00	.00	61.00	6.50
.00	926.60	.00	571.40	38.22
.00	685.29	.00	14.71	2.10
,462.48	4,661.22	.00	2,310.76	22.41
.00	110.97	.00	309.19	77.60
,139.97	110,901.37	.00	32,103.41	21.31
5.24	2,590.21	.00	1,404.70	45.24
,79.98	5,897.55	.00	1,102.45	15.74
.00	937.91	.00	497.91	67.50
.00	.00	.00	300.00	100.00
.00	1,011.33	.00	211.33	26.41
.00	415.88	.00	1,584.12	79.20
,60.42	159.42	.00	240.58	60.14
.00	307.00	.00	1,591.00	84.50
,82.91	1,752.58	.00	52.58	3.07
.00	.00	.00	44,459.00	100.00
.00	3,377.71	.00	41,122.29	92.40
.00	235,210.99	.00	20,481.01	6.00
,302.50	149,392.50	.00	.54	.00
,650.00	780,781.25	.00	.25	.00
,629.84	1,810,713.12	.00	274,035.88	13.10
<b>3,629.84</b>	<b>1,810,713.12</b>	<b>.00</b>	<b>273,035.88</b>	<b>13.10</b>
3,629.84	1,810,713.12	.00	274,035.88	13.10

1,677.34



## Finance Director's Office

340 South Sixth Street – Administration Building

Wytheville, VA 24382-2598

Telephone (276) 223-4526

FAX (276) 223-4515

Bruce Grant M.B.A.  
Finance Director

March 25, 2020

### INVOICE

New River Regional Water Authority  
Attn: Mr. Zachary R. Slate  
Post Office Box 533  
Wytheville, VA 24382

Please accept this letter as an invoice for the New River Regional Water Authority payroll cost for the month of February 2020.

Monthly Operations of Payroll for NRRWA	\$24,609.49
Adjustments:	
Net Billable Expenses	\$24,609.49

---

**Total Due**

**\$24,609.49**

If you have any questions, please feel free to call.

Sincerely,

Bruce Grant  
Finance Director

CC: Mr. Michael Stephens



**Finance Director's Office**  
340 South Sixth Street – Administration Building  
Wytheville, VA 24382-2598  
Telephone (276) 223-4526  
FAX (276) 223-4515

Bruce Grant M.B.A.  
Finance Director

March 25, 2020

**INVOICE**

New River Regional Water Authority  
Attn: Mr. Zachary R. Slate  
Post Office Box 533  
Wytheville, VA 24382

Please accept this letter as an invoice for the New River Regional Water Authority payroll cost for the month of March 2020.

Monthly Operations of Payroll for NRRWA	\$25,990.32
Adjustments:	
Net Billable Expenses	\$25,990.32

---

**Total Due**

**\$25,990.32**

If you have any questions, please feel free to call.

Sincerely,

Bruce Grant  
Finance Director

CC: Mr. Michael Stephens



100 South Main Street  
 P.O. Box 90002  
 Blacksburg, Virginia 24062-9002  
 540-552-2011 • 800-552-4123  
 www.nbbank.com

ACCOUNT: 7511173 03/31/2020

\*\*\*\*\*AUTO\*\*ALL FOR AADC 240  
 4002 0.9120 AB 0.419 14 2 197  
 NEW RIVER REGIONAL WATER AUTHO  
 PO BOX 966  
 WYTHEVILLE VA 24382-0966

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LOCAL BANK. PERSONAL SERVICE.

NOW - PUBLIC FUNDS ACCOUNT 7511173

LAST STATEMENT 02/28/20 2,076,795.90  
 3 CREDITS 41,890.25  
 1 DEBITS 145,722.61  
 THIS STATEMENT 03/31/20 1,972,963.54

----- DEPOSITS -----  
 REF #.....DATE.....AMOUNT REF #.....DATE.....AMOUNT REF #.....DATE.....AMOUNT  
 03/16 18,799.20 03/17 20,257.10

----- OTHER CREDITS -----  
 DESCRIPTION DATE AMOUNT  
 INTEREST 03/31 2,833.95

----- CHECKS -----  
 CHECK #..DATE.....AMOUNT CHECK #..DATE.....AMOUNT CHECK #..DATE.....AMOUNT  
 1283 03/02 145,722.61

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	1,959,076.06	INTEREST EARNED:	2,833.95	=====
INTEREST PAID THIS PERIOD:	2,833.95	DAYS IN PERIOD:	32	=====
INTEREST PAID 2020:	8,163.51	ANNUAL PERCENTAGE YIELD EARNED:	1.66%	=====
INTEREST RATE:	1.6500%			=====

\* \* \* C O N T I N U E D \* \* \*



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION





100 South Main Street  
 P.O. Box 90002  
 Blacksburg, Virginia 24062-9002  
 540-552-2011 • 800-552-4123  
 www.nbbank.com

ACCOUNT:

7511173 03/31/2020

NEW RIVER REGIONAL WATER AUTHO

=====  
 NOW - PUBLIC FUNDS ACCOUNT 7511173  
 =====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*****				
*		TOTAL FOR	TOTAL	*
*		THIS PERIOD	YEAR TO DATE	*
-----				
*	TOTAL OVERDRAFT FEES:	\$ .00	\$ .00	*
-----				
*	TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00	*
*****				

----- DAILY BALANCE -----

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
03/02	1,931,073.29	03/17	1,970,129.59		
03/16	1,949,872.49	03/31	1,972,963.54		



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Member  
**FDIC**



NEW RIVER REGIONAL WATER AUTHORITY		1283
TO: <u>Town of Willowville</u>		DATE: <u>2-28-20</u>
ORDER NO: <u>One hundred forty five thousand four hundred and thirty</u>		AMOUNT: <u>8,115,722.61</u>
FROM: <u>Feb Finance</u>		BY: <u>Wayne S. ...</u>

1283 -\$145,722.61 -3/2/2020





100 South Main Street  
 P.O. Box 80002  
 Blacksburg, Virginia 24062-8002  
 540-552-2011 • 800-552-4123  
 www.nbbank.com

\*\*\*\*\*AUTO\*\*ALL FOR AADC 240  
 4166 0.7510 AB 0.419 14 2 206  
 NEW RIVER REGIONAL WATER AUTHO  
 PO BOX 966  
 WYTHEVILLE VA 24382-0966

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=====

LOCAL BANK. PERSONAL SERVICE.

=====

NOW - PUBLIC FUNDS ACCOUNT 7511173

=====

LAST STATEMENT 03/31/20 1,972,963.54  
 4 CREDITS 77,818.00  
 3 DEBITS 398,893.74  
 THIS STATEMENT 04/30/20 1,651,887.80

----- DEPOSITS -----

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	04/07	39,855.75		04/08	21,202.50		04/20	14,398.59

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
INTEREST	04/30	2,361.16

----- CHECKS -----

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1284	04/01	40,263.90	1285	04/29	121,677.34			

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
Outgoing Wire 17825 U S BANK CT SOUTHWEST WIRE CLEARING 91000022 US BANK MINNESO	04/01	236,952.50

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	1,741,054.65	INTEREST EARNED:	2,361.16
INTEREST PAID THIS PERIOD:	2,361.16	DAYS IN PERIOD:	30
INTEREST PAID 2020:	10,524.67	ANNUAL PERCENTAGE YIELD EARNED:	1.66%
INTEREST RATE:	1.6500%		

\*\*\* CONTINUED \*\*\*



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION





100 South Main Street  
 P.O. Box 90002  
 Blacksburg, Virginia 24062-9002  
 540-552-2011 • 800-552-4123  
 www.nbbank.com

NEW RIVER REGIONAL WATER AUTHO

=====  
 NOW - PUBLIC FUNDS ACCOUNT 7511173  
 =====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*****				
*		TOTAL FOR	TOTAL	*
*		THIS PERIOD	YEAR TO DATE	*
-----				
*	TOTAL OVERDRAFT FEES:	\$ .00	\$ .00	*
-----				
*	TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00	*
*****				

- - - - - DAILY BALANCE - - - - -

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
04/01	1,695,747.14	04/08	1,756,805.39	04/29	1,649,526.64
04/07	1,735,602.89	04/20	1,771,203.98	04/30	1,651,887.80



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION



NEW RIVER REGIONAL WATER AUTHORITY  
STATE OF ARIZONA

1284

3-31-20

*Tom A. Wickham*

*Forty thousand two hundred sixty three and 90/100*

APR 1 2020

*C. Wayne Sutherland*

POOL1284P 40514031224 7511172P

1284 -\$40,263.90 -4/1/2020

NEW RIVER REGIONAL WATER AUTHORITY  
STATE OF ARIZONA

1285

4-29-20

*Tom A. Wickham*

*One hundred twenty one thousand six hundred seventy seven and 34/100*

APR 29 2020

*C. Wayne Sutherland*

POOL1285P 40514031224 7511172P

1285 -\$121,677.34 -4/29/2020



## Chief Operators Notes

1. Seek approval to join VA WARN (Virginia Mutual Aid Response Network) for Virginia Water and Wastewater Systems
2. Staffing
  - a. Scheduling is a jigsaw puzzle and it feel like we don't have all the pieces. Banking on part-time.
  - b. Rick's and Joe Retirement - April 30<sup>th</sup> last day
  - c. I will be assuming Rick's and Joe's vacancy depending on part-time availability. We will be limited severely. Town of Wytheville water treatment plant will be forced to make up the difference until we have more operators.
  - d. So far we have 2 new part-time operators that can work limited amounts.
  - e. Job offer to the class 3 operator at Galax was turned down due to instability here at NRRWA, lack of pay progression, and loyalty to current employer.
  - f. There have been no qualified applicants for the full time job that was posted on 11/7/19.
  - g. Budget - I highly recommend at least maintaining the budgeted operator/trainee salaries and adding a progression for successful probation as well as 8% increase for each license obtained in order to maintain and attract staff, in addition to switching our fiscal agent to Wytheville.
    - Benefits of switching to Town of Wytheville as our Fiscal Agent:
      1. Formal safety policies already in place. Wythe County does not have any overall.
      2. Updated personnel policies
      3. Pay equality of like plant and set raise structure (Exam Progression)
      4. Waterworks Business Operation Plan (WBOP) references Wytheville policies throughout
      5. Keep everything under the same "roof"
  - h. I want to see us succeed and I believe these are some of the right steps to insure that we do. An analysis of our turn over since 2008, of which 15 were full time operators, indicates that over 50% (8) left because of salary/schedule. Three (3) were not able to pass the exams, one (1) was terminated, and three (3) others for various reasons.
3. I have been advised to try and purchase chemical pumps this fiscal year instead of next to help with the upcoming budget. There will be

approximately \$15,000 in construction left over that could be used for this purpose if approved.

4. Source Water Protection, by CHA is about to be finished.
5. Our SCADA (Supervisor Control and Data Acquisition) system is under construction.

**RESOLUTION AUTHORIZING EXECUTION OF THE  
VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK  
MUTUAL AID AGREEMENT**

WHEREAS, the National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency identifies the development of a Water and Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest; and

WHEREAS, in furtherance of such national Water Sector plan, Virginia's longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association ("VA AWWA") and the Virginia Water Environment Association ("VWEA") have jointly formed the Virginia Water and Wastewater Agency Response Network ("VA WARN") Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia; and

WHEREAS, the VA WARN Committee has developed the attached form of a VA WARN Mutual Aid Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests as well as a related form of an Event Agreement for providing assistance of a defined scope on defined terms and conditions; and

WHEREAS, this VA WARN Mutual Aid Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope; and

WHEREAS, New River Regional Water Authority owns or operates water supply facilities, is responsible for public water supply or wastewater management in the Commonwealth of Virginia, and is therefore eligible to participate in VA WARN and the VA WARN Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the New River Regional Water Authority, that the [INSERT TITLE OF CHIEF ADMINISTRATIVE OFFICER] is hereby authorized to execute the VA WARN Mutual Aid Agreement, which is hereby approved.

Adopted by the New River Regional Water Authority this [INSERT DAY] day of [INSERT MONTH], 2009.